

Tentative Meeting Agenda - McPherson County Board of Commissioners

Meeting Location: McPherson County Courthouse in Commissioners Chambers - 706 Main Street, Leola, SD 57456

Tuesday – December 2nd – 10AM

- 10:00AM Pledge of Allegiance, Agenda Approval, Conflicts of Interest, Motion to approve the minutes from November 4th Commissioners.
- 10:00AM **Drainage Commission** – motion to forgo a Drainage Commission meeting for the month of December
- 10:05AM **Public Comment**
- 10:15AM **1st Reading and Public Hearing on Ordinance 25-2: Proponents/Opponents/General Comments**
- Possible action: Motion to approve the 1st reading of ordinance 25-2 and to set a second reading and public hearing for December 30th
- 10:20AM **1st Reading and Public Hearing on Ordinance 25-3: Proponents/Opponents/General Comments**
- Possible action: Motion to approve the 1st reading of ordinance 25-3 and to set a second reading and public hearing for December 30th
- 10:30AM **Courthouse Snow Removal Bid Opening** – Public opening and reading of the bids, Discussion/Action
- 10:35AM **Auditor** – Review 2025 Budget; Contingency and Cash on Hand as of 12/31 estimate as of 12/1; Review/Provide direction for 2026 employee raise increase and 2026 Employee Benefits;
- 10:45AM **Courthouse Records (Tab#4)** – Discussion/possible action to destroy certain records that have met their retention period; Discussion/possible action to have each department follow the records retention manuals as prescribed by the State of SD; Review appropriate storage of office items and records that also allows for mechanical access.
- 10:50AM **Courthouse Maintenance (Tab#4)** – Review ongoing projects; Discussion/possible action on House of Glass quote and JR Plumbing Mini Split Replacement Quote; Discussion/Possible motion on surplus items and/or Office inspections;
- Court Security Committee** – Motion to appoint the following stakeholders to the Court Security Committee: State’s Attorney Austin Hoffman, Sheriff Dave Ackerman, Auditor Lindley Howard, 5th Circuit Court Administrator Jean Hutson and Judge McNeece and **one Commissioner**
- 11:00AM **Sheriff**– Discussion/Possible Action on JR Plumbing quote for toilet in the Eureka Building; Discussion/Possible Action on 2026 Patrol Vehicle; Department Updates;
- 11:05AM **Leola City**– Discussion on Leola Joint Law
- 11:10AM **Emergency Management** – Discussion Emergency Manager Position
- 11:15AM **Community Nursing**– Discussion on a contract and corresponding payment for community nursing services in 2026; (may need to be moved to 12/30)

- 11:25AM **Plat Approval** – Motion to approve Resolution 25-26: Plat Approval - Kunz Third Subdivision in the SW1/4 of Section 17-T127N-R70W of the 5th P.M. McPherson County, South Dakota
- 11:30AM **Highway** – Discussion/Action on the following topics: Will add information from Glenn on Monday
- Motion to add the following salary: Linda Hanke 21.51/hour for 1,820 hours per year beginning on 11/24/2025
- Permits to Occupy Right of Way** – Motion to approve presented Permits to Occupy Right of Way
- 12:00PM **Nonaction Commission Discussion/Updates or Meeting Reports**
- 12:15PM Motion to approve the presented reports and presented claims
- Executive Session 1-25-2(1)(3) (as needed)**

Times are approximate for all agenda items except Drainage Commission, public comments and public hearings. The commission reserves the right to hear other agenda items before or after the time listed. The commission may take breaks as they see fit and resume with the remaining agenda when the meeting reconvenes.

Meeting Packet is available in the Auditor's office at least 24hrs before the meeting for inspection.