

**Tentative Meeting Agenda**  
**McPherson County Board of Commissioners**  
**Meeting Location: McPherson County Courthouse in Commissioners Chambers 706 Main Street, Leola, SD 57456**  
**January 7<sup>th</sup>, 2025 - 10:00AM**

Oath of Office to be taken by Commissioner #2. Vice Chairman Opp Call the meeting to order.

- 10:00AM Pledge of Allegiance, Motion to approve the agenda, Conflicts of Interest, Motion to approve the December 30<sup>th</sup> Commissioner Meeting Minutes
- Vice Chairman Opp relinquish the Chair to the Auditor for the purpose of reorganizing the board for the year 2025  
Nomination(s) for Chairman: \_\_\_\_\_ Motion and second to close nominations and cast a unanimous ballot (or vote)  
Nomination(s) for Vice-Chair: \_\_\_\_\_ Motion and second to close nominations and cast a unanimous ballot (or vote)  
Auditor relinquish Chair to Chairman
- 10:00AM Bid Opening/Action: Propane/Fuel and Courthouse Snow Removal
- 10:15AM Discussion/Action on the vacant Commissioner #4 position
- 10:30AM Public Comments/Concerns
- 11:00AM Drainage Board – motion to enter Drainage for the purpose of reorganizing the board. (Current Chair SF/Vice MO)
- Chairman Feickert relinquish the Chair to the Auditor for the purpose of recognizing the board for the year 2025  
Nomination(s) for Chairman: \_\_\_\_\_ Motion and second to close nominations and cast a unanimous ballot (or vote)  
Nomination(s) for Vice-Chair: \_\_\_\_\_ Motion and second to close nominations and cast a unanimous ballot (or vote)  
Auditor relinquish Chair to Chairman
- 11:10AM Motion to approve: Board Appointments & Designations, Official Depositories, Official Newspapers, Foreclosure Sites
- Consider Motion to re-appoint David Roggenkamp to the position of coroner for a two-year term beginning on January 1, 2025 and ending on December 31, 2026. The Sheriff and Deputy Sheriffs serve as deputy coroners as needed.
- Motion to allow Auditor’s Office to pay the following monthly utility bills for the year 2025 in the event they have not been posted 24hrs in advance of a meeting: Agtegra – Fuel; ATT – Phone; Dicky Rural – Co Server; Eureka City – Water/Rent; FEM –Electric; Gene’s – Fuel; Heartland Waste – Garbage; Leola City – Water; McPherson Co Herald – Publishing; MDU – Electric; NorthWest Blade – Publishing; Valleytel – Phone/Internet; CHS – Propane; Web Water – Water
- 2025 Board Policy on how bills should be handled and what level requires preauthorization.
- 11:20AM Emergency Management  
Perform the Annual Plan Review for the Emergency Operations Plan and to authorize the Chair to sign the review  
Perform the Annual review of McPherson County’s Hazardous Materials Emergency Response Plan and authorize the Chair to sign the review  
Perform the Annual review of the McPherson Co. Pre-Disaster Mitigation Plan & authorize the Chair to sign the review
- 11:30AM Sheriff’s Department – Discussion/Action Sheriff Vehicle Purchase  
Consider Resolution Imposing Speed Limits and Weight per Axle Limits  
Motion to authorize the \$25,000 payment for the 2025 Brown County Jail Contract
- 12:00PM Zoning/Director of Equalization – Resolution establishing fees for GIS  
Consider Zoning Resolution Establishing Planning and Zoning Permit Application Fees  
Consider Zoning Resolution Establishing Planning and Zoning Meeting Dates and Fees
- 12:30PM Consider a Resolution Establishing Procedures of Conduct at McPherson Co. Board of County Commissioners Meetings
- 12:45PM Highway Department – Discussion on motor graders, updates.  
Motion to approve the following: McPherson County Highway annual overweight permits are \$100, state rules apply, State annual overweight permits will be honored and no additional county permit is needed. McPherson County Highway overweight permit fees are \$100/load with a max of 12 loads.  
Perform a review of Ordinance 16-1 McPherson County Highway Utility Crossing Ordinance, Appendix C Utility Permit Fee Schedule (last updated by the commission on 1/3/2023)
- Consider Motion to approve the following as part-time Highway Department employees working as needed in 2025  
Skilled with CDL, rate of \$27.00/hour; Stanton Spitzer, Curt Schumacher  
Restricted Seasonal, rate of \$20.00/hour; Connor Spitzer  
Summer Seasonal, rate of \$18.00/hour

Motion to approve Dawn Jenner to receive an additional \$3/hour (or consider a flat rate per day bonus) in addition to her normal salary when working as an equipment operator.

- 1:15PM Auditor – Consider purchasing equipment to facilitate the video recording of County Commissioners meetings. Review/Amend McPherson County Public Records Request Policy and Fee Structure - Consider adding a flat fee of \$500 for a tax bill list
- 1:30PM Veterans Service Officer – Review the Yearend report, Motion to approve the costs associated with the statue in remembrance of veterans.
- 1:45PM Consider Resolution Establishing Election Fees
- 2:00PM Possible Executive Session for the purpose of 1-25-2 (2)  
Employee Reviews and Reviews to be completed by Commission  
Review/Take action on the 2025 Raise options for all employees
- 2:30PM Review/Approve the 2025 Longevity Payscale  
Review/Approve the 2025 McPherson County Employee Benefits sheet

Courthouse and Highway hourly employees are paid time-and-half for hours worked in excess of 40 hours within the standard work week. (Does not apply to elected and salaried appointed)  
Commission Chair receives an additional \$100/month.

Consider the motion to have McPherson County follow the state travel reimbursement rates for 2025. The following officers and employees receive mileage to come to the courthouse for meetings/office hours/court: County Commissioners, Veterans Service Officer, State's Attorney.

Consider motion to approve Becky Wolff as fill in as needed Courthouse Maintenance for 2025 at a rate of \$22.82/hour

Members of the Local Emergency Planning Committee are paid \$30.00 per meeting and reimbursed mileage.  
Members of the Zoning board are paid \$100.00 per meeting and reimbursed mileage. (Increased Feb 2024)  
Members of the Weed Board are paid \$30.00 per meeting, \$100/day for conference/district meeting agenda days, and reimbursed mileage  
Coroner is paid \$250/body and reimbursed mileage

- 3:00PM Motion to approve the following Meeting Authorizations: Jackie Rau to attend all required SDSU Extension/4H meetings for the year 2025; Nathan Hoffman and Curtis Hoff to attend the Weed Board Conference in February

Motion to approve presented claims; Motion to approve presented reports

Prior to adjournment a picture is needed of the new board (alphabetically left to right)

Motion to adjourn, next meeting February 4<sup>th</sup> beginning at 10AM

Executive Session 1-25-2.1 or 2.3 (as needed)

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Times are approximate for all agenda items except public hearings and public comments. The commission reserves the right to hear other agenda items before or after the time listed. The commission may take breaks as they see fit and resume with the remaining agenda when the meeting reconvenes.

**Meeting Packet is available at least 24hrs before the meeting for inspection**

## **2025 APPOINTMENT AND DESIGNATIONS**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded to make the following appointments and designations.

**Weed Board-** Sid Feickert, 2 years remaining; **Trevor Zantow and Mike Wolff (was Ronnie Ehresman), 4 years remaining;** Galen Hauck and Curtis Hoff, 1 year remaining

**Northeast Council of Governments-** Sid Feickert, **Anthony Kunz,** and Glenn Spitzer (email Eric if appointees change)

**Zoning Board-** Jeff Neuharth, 3 years remaining; **Alvin Kallas and George Hulscher, 0 year remaining;** Dan Mettler, 2 years remaining; Richard Kolb, 3 years remaining.

**Housing and Redevelopment Committee** Jeff Neuharth, 3 years remaining; **Alvin Kallas and George Hulscher, 4 years remaining;** Dan Mettler, 2 years remaining; Richard Kolb, 3 years remaining.

**North Central E-911 Board:** **Anthony Kunz** and **Dave Ackerman (was Sharon Guthmiller)**

**Community Health Board-** **Rick Beilke**

**Northeast South Dakota Community Action Program Board-** **Rick Beilke**

**Local Emergency Planning Committee:** Mark Opp, Travis Mehlhaff, Jackie Rau, Michael Schwingler, Casey Jundt, Karl Moser, Wes Hilgemann, Doug Hatlewick, Tim Serr, Dave Ackerman.

**Official Depositories:** Great Plains Bank, CorTrust Bank and First State Bank of Roscoe.

**Official Legal Newspapers:** Northwest Blade, Inc. and McPherson County Herald

**Foreclose Sale Sites:** County Highway Shop in Leola, County Highway Shop (Eureka), and McPherson County Courthouse.