

**McPherson County Board of Commissioners**  
**Minutes of Proceedings**  
**January 4<sup>th</sup>, 2022**

The McPherson County Board of Commissioners met in regular session on Tuesday, January 4<sup>th</sup>, 2022 in the Commissioners chambers. Chairman Anthony Kunz called the meeting to order at 10:00AM. Members present were Rick Beilke, Delmar Metzger, Sid Feickert, and Jeff Neuharth. Also present: Austin Hoffman.

Kunz relinquished the Chair to the Auditor for the purpose of reorganizing the board for the year 2022. Nominations for chairman were requested. Neuharth nominated Kunz for chairman. Metzger moved and Beilke seconded that nominations cease and that a unanimous ballot be cast for Kunz. All voted in favor. Motion carried.

Nominations for vice-chairman were requested. Neuharth nominated Beilke for vice-chairman. Metzger moved and Neuharth seconded that nominations cease and that a unanimous ballot be cast for Beilke. All voted in favor. Motion carried.

The Auditor relinquished the Chair to Chairman Kunz.

Feickert moved and Metzger seconded to approve the agenda of the January meeting. All voted in favor. Motion carried. No conflicts were declared.

**RESOLUTIONS:**

**RESOLUTION 22-1**

**“RESOLUTION IMPOSING SPEED LIMITS AND WEIGHT PER AXLE LIMITS”**

WHEREAS, the County of McPherson, South Dakota, is responsible for the maintenance of certain highways under its jurisdiction, and

WHEREAS, it appears said highways, by reason of deterioration, rain, snow or other climatic conditions will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or restriction as to the weight of vehicles are imposed

NOW THEREFORE, BE IT RESOLVED: Pursuant to SDCL 32-14-6 and any laws amendatory, thereto, that the load limits on all McPherson County oil roads be posted at 6 ton per axle. McPherson County oil roads will be posted at 40 mph for trucks.

BE IT FURTHER RESOLVED: That there shall be erected and maintained signs designating the provision of this resolution as provided by state law, and that this resolution shall not be effective until or unless such signs are erected and maintained.

BE IT FURTHER RESOLVED: That the County of McPherson shall request the South Dakota Highway Patrol to enter the County of McPherson to ensure compliance with State Laws pertaining to vehicle weight and with the weight laws established by this resolution.

BE IT FURTHER RESOLVED: That the speed limit for trucks on all county oil roads within McPherson County, South Dakota, shall be 40 MPH. McPherson County requests South Dakota Highway Patrol to enter the County of McPherson to enforce the speed limit of 40 MPH for trucks on all McPherson County oil roads.

BE IT FURTHER RESOLVED: That the effective dates of the provisions of this resolution shall start the same time that the State of South Dakota starts their restrictions or when county conditions warrant and shall end 1 week after the State lifts their limits or when county conditions warrant.

Dated this 4<sup>th</sup> day of January, 2022 at Leola, SD

ATTEST:

Lindley Howard  
McPherson County Auditor

Anthony Kunz  
Chairman of the Board of Commissioners

Neuharth moved for the adoption of Resolution Number 22-1, Beilke seconded the foregoing motion. Upon roll call vote, thereon all voted in favor. Motion carried, and resolution number 22-1 was declared duly adopted.

**RESOLUTION NUMBER 22-2**  
**“ESTABLISHING PLANNING AND ZONING PERMIT APPLICATION FEES”**

WHEREAS, the Zoning Ordinance for McPherson County requires that McPherson County shall establish the fees for each of the planning and zoning permits provided for within said Ordinance; and

WHEREAS, there is an inherent cost for the publication of said notice(s) for each permit application that is correlated directly related to each respective application; and

WHEREAS, there is an inherent cost of notification by certified letter to all adjacent or affected neighboring landowners; and

WHEREAS, the Board of County Commissioners have hereby elected to establish said fees for all planning and zoning permits by resolution to be reviewed annually in January of each calendar year;

NOW THEREFORE BE IT BE RESOLVED that the following fee schedule be established:

- Building Permit - \$25
- Variance Permit - \$100
- Special Exemption - \$100
- Conditional Use - \$100
- Drainage Permit - \$100
- 5-Mile Manure (from within county) - \$250/day plus a \$1000 bond
- 5-mile Manure (from out of county) - \$200/load

BE IT FURTHER RESOLVED THAT the permit applicant must pay the permit fee prior to the application being reviewed by the Zoning Board and/or Drainage Commission. In the event than an applicant initiates a project prior to obtaining necessary permits the cost of the permit fee will increase to an amount equal to the original permit fee plus 10-fold the original permit fee. In addition to the permit fee

the applicant will be billed for all publication and certified mailing costs that are directly associated with the permit and no permit shall be issued until such costs are reimbursed to McPherson County.

Dated this 4<sup>th</sup> day of January 2022 at Leola, South Dakota.

ATTEST:

Lindley Howard  
McPherson County Auditor

Anthony Kunz  
Chairman of the Board of Commissioners

Beilke moved for the adoption of Resolution Number 22-2, Feickert seconded the foregoing motion. Upon roll call vote, thereon all voted in favor. Motion carried, and resolution number 22-2 was declared duly adopted.

### **2022 APPOINTMENT AND DESIGNATIONS**

Beilke moved and Metzger seconded to make the following appointments and designations.

**Weed Board-** Sid Feickert, 1 year remaining; Trevor Zantow and Ron Ehresman, 3 years remaining; Galen Hauck and Curtis Hoff, 4 years remaining

**Northeast Council of Governments-** Sid Feickert, Anthony Kunz, Lloyd Miller, and Glenn Spitzer

**Zoning Board-** Jeff Neuharth, 2 years remaining; Alvin Kallas and George Hulscher, 3 years remaining; Dan Mettler, 1 year remaining; Richard Kolb, 2 years remaining.

**Housing and Redevelopment Committee-** Jeff Neuharth, 2 years remaining; Alvin Kallas and George Hulscher, 3 years remaining; Dan Mettler, 1 year remaining; Richard Kolb, 2 years remaining.

**North Central E-911 Board:** Anthony Kunz and Sharon Guthmiller

**Community Health Board-** Rick Beilke

**Northeast South Dakota Community Action Program Board-** Rick Beilke

**Regional Jail Advisory Board** – Dave Ackerman

**Local Emergency Planning Committee:** Delmar Metzger, Travis Mehlhaff, Jackie Rau, Michael Schwingler, Casey Jundt, Karl Moser, Wes Hilgemann, Doug Hatlewick, Tim Serr, Dave Ackerman.

**4-H Promotion and Expansion Committee Roster:** The roster presented by Jackie Rau and on file in the Auditor's or Extension office was reviewed by the board.

**Official Depositories:** Great Plains Bank, CorTrust Bank and First State Bank of Roscoe.

**Official Newspapers:** Northwest Blade, Inc. and McPherson County Herald

**Foreclose Sale Sites:** Leola County Highway Shed, Eureka County Highway Shed, and the first- floor lobby of the Courthouse.

### **2022 SALARIES OF OFFICERS AND EMPLOYEES:**

The following annual salaries are in effect for McPherson County elected officials and employees for the year 2022:

Elected Officials Annual Salary: David Ackerman, Sheriff/Emergency Manager, \$59,688.72; Austin Hoffman, State's Attorney, \$54,751.32; Tiffany Weiszhaar, Treasurer, \$52,048.20; Vicki Geffre, Register of Deeds, \$52,048.20; Lindley Howard, Auditor, \$52,048.20; Commissioners - Rick Beilke, \$8,084.76; Sid Feickert, \$8,084.76; Delmar Metzger, \$8,084.76; Jeff Neuharth, \$8,084.76; Anthony Kunz, \$8,084.76.

The following annual salaries are for 40hrs/week (2,080 hrs/year): Glenn Spitzer, Hwy Superintendent, \$59,346.12; Lanette Butler, Director of Equalization, \$52,048.20; Allie Hilgemann, Sheriff/Emergency Management Deputy, \$48,277.44; Austin Roknian, Sheriff/Emergency Management Deputy, \$47,757.48;

John Abshire, Sheriff/Emergency Management Deputy, \$42,400.08; Sharon Guthmiller, Director of Equalization/Sheriff/Emergency Management Secretary, \$40,506.12; Brooke Graves, Certified Assessor, \$40,743.96; Kalen Thomas, Courthouse Maintenance, \$41,042.04.

The following annual salaries are for 35hrs/week (1,820 hrs/year): Jackie Rau, 4-H/Extension Administrator, \$39,492.12, April Schaar Mehlhoff, Deputy Treasurer, \$34,246.56; Dawn Jenner, Hwy Secretary, \$34,246.56; Trisha Erdmann, Deputy Auditor, \$34,246.56; Kyra Moser, Deputy Register of Deeds, \$33,046.56.

The following annual salaries are for 20hrs/week (1,040hrs/year) Samantha Boshard, Veterans Service Officer, \$21,229.68; Heather Mehlhaff, State's Attorney Secretary, \$18,886.44.

The following hourly rates are in effect for 2022: Highway Department - Rick Rau, \$22.48; Josh Flemmer, \$22.30; Michael Schwingler, \$22.11; Greg McCulloch, \$22.00; Brandon Leeper-Duquette, \$22.00; Rodney Malsam, \$22.00; Andrew Goldade, \$21.98; Dean Geffre, \$21.96; Jerry Bossert, \$21.16; Cletus Imberi, \$21.06; Part-Time Hwy, \$21.08; Dawn Jenner when working as an equipment operator – receives her normal salary plus \$3 per hour (\$21.82/hour).

Highway Department employees are paid time-and-half for overtime hours.

Neuharth moved and Feickert seconded to pay full time employees who have worked for the county for 5 years or more a longevity pay at the end of the year, payment amount varies according to number of years worked, should the employee retire prior to the end of the year the following longevity pay will be prorated: 5-10yrs: \$200, 11-15yrs: \$400, 16-20yrs: \$600, 21-25yrs: \$800, 26-30yrs: \$1,000, 31-35yrs: \$1,200, 36-40yrs: \$1,400, 41-45yrs: \$1,600. All voted in favor. Motion carried.

Members of the Weed Board and Local Emergency Planning Committee are paid \$30.00 per meeting. Members of the Zoning board are paid \$60.00 per meeting.

Election officials - \$15.00/hour

**CLAIMS APPROVED:**

Aberdeen Chrysler Center, Repair, \$130.00; Agtegra-Leola Shop, Fuel, \$269.96; Amazon, VSO Supplies, \$15.90; Samantha Boshard, VSO Mileage, \$117.60; CHS, Propane, \$4,548.98; Eureka City, Utilities, \$63.30; Eureka MFG, Hwy Supplies, \$5.90; FEM, Utilities, \$440.27; Gene's Oil, Fuel, \$2,927.67; Austin Hoffman, Yearly Rent & Reimbursements, \$4,900.00; Horn Law Office, Mental Health Hearing, \$227.70; Anthony Kunz, VSO Office Rent 2022, \$2,820.00; Lakeside Lumber, Hwy Supplies, \$239.32; Leola City, Utilities, \$179.00; Linde Gas & Equipment, Hwy Supplies, \$109.34; Long Lake Town, Hwy Utilities, \$240.00; McLeods Printing & Office, Paper, \$98.30; McPherson County Herald, Publishing, \$496.49; MDU, Utilities, \$234.06; NECOG, 2022 Allocation, \$7,742.94; Northwest Blade, Publishing, \$691.89; CRS, Inmate Insurance, \$33.17; Pumps Tire, Hwy Supplies, \$162.00; Premier Equipment, Hwy Supplies, \$123.26; DRN Readitech, Server Maint/Backup, \$145.89; Ron's Service Center, Sheriff Oil Change, \$59.25; Michael Schwingler, 2022 Cellphone Reimbursement, \$240.00; SD Association of Weed & Pest, 2022 Dues, \$50.00; Share, Hwy Supplies, \$106.86; Web Water Bottling, Courthouse Water, \$105.00; CorTrust, Delinquent Tax, \$814.49.

Metzger moved and Neuharth seconded to approve the forgoing claims. All voted in favor. Motion carried.

**OTHER MATTERS DISCUSSED AND ACTION TAKEN:**

2022 Reimbursements

Metzger moved and Beilke seconded to pay the following reimbursements for 2022: Austin Hoffman, State's Attorney Reimbursements, 2022 Rent \$3,700 for the year, 2022 West Law Subscription \$600 for the year (\$50/month), cellphone reimbursement \$600 for the year (\$50/month); Micheal Schwingler cellphone reimbursement \$240 for the year (\$20/month). All voted in favor. Motion carried.

2022 Employee Benefits

Beilke moved and Neuharth seconded to approve the presented 2022 McPherson County Employee Benefits sheet. All voted in favor. Motion carried.

Executive Session

Beilke moved and Feickert seconded to go into executive session at 10:25AM to discuss personnel matters. All voted in favor. Motion carried. Neuharth moved and Beilke seconded to exit executive session at 10:40AM. All voted in favor. Motion carried. No action taken.

Drainage Board

At 10:40AM Neuharth moved and Beilke seconded to forgo a McPherson County Drainage Commission meeting for the month of January due to no new permits. All voted in favor. Motion carried.

Highway Department

Beilke moved and Metzger seconded to advertise for the open highway position in Leola. All voted in favor. Motion carried.

Discussion was held on the new CDL requirements set to go into effect. The SDACHS will be asking for a delay. Estimates will be obtained for permanent 200-amp electricity into the Leola Shop. Discussion was held on Wachter Township. If the township would choose to disband the township roads would be added to the secondary road system.

Executive Session

Feickert moved and Beilke seconded to go into executive session at 11:05AM to discuss personnel matters. All voted in favor. Motion carried. Neuharth moved and Feickert seconded to exit executive session at 12PM. All voted in favor. Motion carried. As a result of executive session Neuharth moved and Feickert seconded the following employee raises: courthouse employees working 40-35 hours a week and hourly highway personnel a 3.5% raise + \$1,000/year, the Veterans Service Officer working 20 hours per week a 3.5% raise + \$500, the commissioners a 3.5% raise forgoing any additional money. All voted in favor. Motion carried.

Neuharth moved and Feickert seconded the following Sheriff Deputy Step Pay Scale for 2022: Non-certified New Hire – 20.38/hour, 42,400.08/year; Certified New Hire – 22.18/hour, 46,126/year; Certified New Hire after 6 months' probation – 22.96/hour, \$47,757.48/year  
After certification at LET – 22.96/hour, \$47,757.48/year; Years 2-3 – 23.21/hour, \$48,277.44/year; Year 4 – 23.46/hour, \$48,797.48/year; Year 5 - \$23.96/hour, \$49,837.48/year; Year 6-8 – 24.21/hour,

\$50,357.48/year; Year 9 – 24.46/hour, \$50,877.48/year; Year 10 – 24.96/hour, \$51,917.48/year. All voted in favor. Motion carried.

#### Annual Emergency Plan Review

The commission performed an annual review McPherson County's Hazardous Materials Emergency Response Plan and the Pre-Disaster Mitigation Plan.

#### Sheriff Department

Beilke moved and Feickert seconded to approve the annual jail agreements with Edmunds and Brown County; and pay the 2022 prisoner care contract in the amount of \$25,000 to Brown County. All voted in favor. Motion carried.

Discussion was held on offering to sell the 2005 Ford Crown Victoria to Walworth County for \$5,000. Sheriff Ackerman will extend the offer to Walworth County.

#### Proposed Carbon Pipeline

At 1pm a group of 44 concerned county citizens met with the board to discuss the proposed carbon pipeline. The group asked the board to consider a pipeline moratorium.

Feickert moved and Beilke seconded to recommend that the zoning board put a moratorium on new pipeline construction in McPherson County until a pipeline zoning ordinance can be adopted. All voted in favor. Motion carried.

The next zoning meeting will be Tuesday January 11<sup>th</sup> beginning at 9am and a telephonic special meeting of the board of commissioners will be Tuesday January 11<sup>th</sup> at 2pm.

#### Director of Equalization

A timeline of the re-assessment of Eureka City next spring/summer was discussed. Discussion was held on the sales ratio for Leola and Eureka Cities. Assessment notices are set to go out to property owners in March.

#### Miscellaneous Items and Reports

The following miscellaneous items and reports were reviewed and approved: Register of Deeds statement of fees collected during the month of December 2021 for the amount of \$6681.00, Register of Deed's Modernization and Preservation fees collected during month of December 2021 for the amount of \$405.00, Auditor's Account with the County Treasurer as of December 31st, 2021 as follows: total amount of deposits in Leola Bank, \$143,057.45; total amount of actual cash, \$976.00; total amount of checks and drafts in treasurer's possession not exceeding three days, \$1,631.51; Itemized list of all items, checks and drafts in the Treasurer's possession over three days, \$130.83; CD's, \$1,164,465.56; Super savings, \$1,466,318.91; total, \$2,776,580.26.

At 2:45PM Neuharth moved and Feickert seconded to adjourn the meeting. All voted in favor. Motion carried. A special meeting will be held telephonically on January 11<sup>th</sup> at 2pm. The next regular meeting will be held on February 1<sup>st</sup>, 2022 beginning at 10AM.

ATTEST:

Lindley Howard

McPherson County Auditor

Anthony Kunz

Chairman of the Board of Commissioners