

McPherson County Board of Commissioners
Minutes of Proceedings
October 5th, 2021

The McPherson County Board of Commissioners met in regular session on Tuesday, October 5th, 2021, in the Commissioners chambers. Chairman Anthony Kunz called the meeting to order at 9:00AM. Members' present were: Rick Beilke, Delmar Metzger, Jeff Neuharth and Sid Feickert. Also present: Austin Hoffman and Heather Mehlhaff.

Metzger moved and Feickert seconded to approve the agenda of the October 5th meeting. All voted in favor. Motion carried. No conflicts were declared.

Beilke moved and Neuharth seconded to approve the minutes of the September 7th and September 21st commissioners meeting. All voted in favor. Motion carried.

At 10:45AM no public concerns were brought before the board.

CLAIMS APPROVED:

Agtegra-Leola Shop, Hwy Supplies/Soil Dist./Courthouse, \$11,121.81; Amazon, Supplies, \$4,154.57; Aramark, Courthouse/Hwy Supplies, \$662.20; ATT, Cellphone Service, \$444.22; Auto Value, Hwy Supplies, \$207.66; Birmingham & Cwach, Mental Health, \$264.05; Samantha Boshard, VSO Reimb., \$176.40; Jerry Bossert, Clothing Reimb., \$95.84; Boulder Redi-Mix LLC, Concrete, \$795.00; Butler, Hwy Supplies, \$753.09; Century Business Products, Printer Contract, \$8.94; CHS Inc, Hwy Propane, \$4,599.59; Crawford, Hwy Supplies, \$867.68; Crawford MS&F, \$1,000.46; Curt's Repair, Oil Change/Metal, \$118.04; Dependable Sanitation, Utilities, \$36.00; Trisha Erdmann, Mileage Reimb, \$32.76; Eureka City, Utilities, \$60.70; FEM, Utilities, \$337.75; Fox & Youngberg PC, Mental Health, \$189.20; Galls Incorporated, Eureka JL Supplies, \$71.84; Gappa Electric, Switch Fix, \$67.80; Gatehouse Media South Dakota, Advertising, \$180.72; Vicki Geffre, Conference Meals, \$80.00; Gene's Oil, Fuel, \$2,124.79; Brooke Graves, DOE School Meals/Supplies, \$201.76; Heartland Waste, Utilities, \$70.00; Horn Law Office, Mental Health, \$217.80; Lindley Howard, Fuel/Meals/Miles, \$199.19; George Hulscher, Zoning Miles, \$29.40; Ipswich Lumber & Hardware, Hwy Supplies-Trim, \$50.45; Jensen Rock & Sand, Hot Mix, \$4,001.76; Mark Katterhagen, Mental Health, \$15.00; Ken's Food Fair, Hwy Supplies, \$47.82; Kimball Midwest, Hwy Supplies, \$556.36; Richard Kolb, Zoning Miles, \$2.94; Lakeside Lumber, Hwy Supplies, \$279.85; Leola City, Utilities, \$192.01; Lucy Lewno, Mental Health, \$166.53; Darcy Lockwood, Mental Health, \$15.00; McPherson Co Conservation District, Hwy Grass Seed, \$2,412.30; McPherson Co Herald, Publishing, \$226.78; MDU, Utilities, \$640.44; Heather Mehlhaff, Mileage Reimb., \$95.76; Menard's, Supplies, \$22.99; NDSDA, Sheriff Conference, \$100.00; Newman Traffic Signs, Hwy Signs, \$303.79; North Central E911, E911 Remittances, \$8,270.86; Northwest Blade, Publishing, \$315.25; Performance Oil, Hwy Supplies, \$90.59; CRS, Inmate Insurance, \$32.10; Pomp's Tire Service Inc, Hwy Supplies, \$120.90; Praxair Distribution Inc, Hwy Supplies, \$90.59; Premier Equipment LLC, Hwy Supplies, \$11,929.72; Quill, Supplies, \$506.23; Ramkota Hotel, DOE School, \$525.00; Regency Midwest Ventures, Conference Hotel, \$808.00; Jackie Rau, 4-H Supplies/Miles, \$217.31; RDO Equipment, John Deere, \$56,611.00;

Dickey Rural, Server Maint./Backup/Service, \$177.14; Redwood Toxicology, Tests, \$139.50; Michael Schwinger, Clothing Allowance, \$200.00; SD Federal Property Agency, Hwy Tools/Tires, \$6,245.00; SD Game Fish & Parks, Animal Damage Control, \$3,300.51; SDSU Extension, Conference, \$100.00; Share, Hwy Supplies, \$318.03; Sioux Falls Two-Way Radio, Radios, \$1,515.38; Streicher's Inc, Joint Law, \$173.98; Kalen Thomas, Mowing, \$330.00; USPS, Hwy Postage, \$174.00; Valley, Phone/Internet, \$249.15; Visa, Supplies, \$304.81; Tiffany Weiszhaar, Conference Meals, \$80.00; Yankton County Treasurer, Mental Health, \$50.00; Yankton County Treasurer, Mental Health, \$125.00. Avera Health, Dependent Insurance, \$866.42; Guardian, COBRA Vision, \$32.11; State Treasurer, Sales Tax, \$353.33; SDACC M&P, August Fees, \$136.00; State Treasurer, Money Due to State, \$54,987.27; August Amount Remitted to Cities/Schools/Townships/Fire Districts, \$19,699.28; Cortrust Bank, Deliq Taxes, \$600.90.

Metzger moved and Neuharth seconded to approve the forgoing claims. All voted in favor. Motion carried.

SALARIES OF OFFICERS AND EMPLOYEES:

Commissioners, \$6,254.75; Auditor, \$6,787.02; Treasurer, \$7,537.02; State's Attorney, \$6,140.44; Government Building, \$3,224.00; Director of Equalization, \$9,987.02; Register of Deeds, \$8,137.02; Veteran Service Officer, \$2,419.06; Sheriff, \$8,068.30; Extension, \$3,099.20; Weed, \$543.40; Planning & Zoning, \$180.00; Road & Bridge/Secondary Roads, \$53,052.26; Snow Removal, \$2,472.36; Emergency Management, \$833.35; Eureka Joint Law, \$3166.67; Leola Joint Law, \$3,598.02.

McPherson County's Share of the following:

Social Security and Medicare: CorTrust Bank: \$8,984.91

Insurance: American Family, \$511.96, Avera Health, \$11,615.30; Guardian Vision, \$200.13; MetLife, \$189.07; South Dakota Retirement System, \$7,120.65; Colonial Life Vision, \$66.71.

OTHER MATTERS DISCUSSED AND ACTION TAKEN:

Auditor's Office

Four map options for redistricting the commissioner districts were examined. A special meeting with Eric Senger from NECOG will be held on October 14th at 10am to look at the options in detail.

A 5yr cash analysis for the general fund, road and bridge fund, and the county totals were presented to the commission.

COVID-19

Neuharth moved and Feickert seconded to extend the 80 additional hours of sick time granted under the FFCRA for any county employee who is unable to work due to a COVID-19 diagnosis or doctor ordered quarantine, through December 31st, 2021. All voted in favor. Motion carried.

Employee Handbook

Discussion was held on the current employee vacation policy. No action taken. Discussion was held on the procedure for making policy changes to the handbook.

Ordinance 21-3 An Ordinance creating licensing provisions for Medical Cannabis Establishments

A public hearing and first reading was held at 10am for ordinance 21-3 an ordinance creating licensing provisions for medical cannabis establishments regulation, no changes were made. A second reading will be held on October 14th, 2021, at 10am. A copy of the ordinance is on file in the Auditor's Office and online for public view at <https://mcpherson.sdcounties.org/>.

Highway Department

The Leola Dam project is still on schedule to be completed this fall, supply shortages have pushed back the start date. Updates on mowing ditches, hauling gravel, section line work, and grading was given. The first phase of the courthouse parking lot project was completed and the project will be finished next summer. The rural access structure inventory was discussed. A tablet has been ordered for the project. Budget supplements are needed for the road and bridge fund and the rural access infrastructure fund, more discussion will be held on October 14th.

Drainage Board

At 10:30AM Neuharth moved and Feickert seconded to forgo a drainage meeting for the month of October due to no new permits. All voted in favor. Motion carried.

Executive Session

Neuharth moved and Feickert seconded to enter executive session at 10:40AM to discuss legal matters. All voted in favor. Motion carried. Neuharth moved and Feickert seconded to exit executive session at 10:50AM. All voted in favor. Motion carried. No action taken.

Tax Deed

A video walk through of the structures will be taken and be made available for the those interested. The tax deed sale bill is complete and available online or in the Auditor's or Treasurer's office. The tax deed auction will be held on December 7th at 1pm in the first-floor rotunda of the McPherson County Courthouse.

Executive Session

Neuharth moved and Beilke seconded to enter executive session at 11:10AM to discuss personnel matters. All voted in favor. Motion carried. Neuharth moved and Beilke seconded to exit executive session at 11:20AM. All voted in favor. Motion carried. No action taken.

Meeting Authorizations

Feickert moved and Neuharth seconded to approve the following meeting authorizations: Lindley Howard to attend a Legislative Redistricting regional meeting in Aberdeen on October

12th; Lindley Howard and Trisha Erdmann to attend the SDSOS Election Conference in Pierre on October 20th - 21st and for the Auditor's Office to be closed those. All voted in favor. Motion carried.

Miscellaneous Items and Reports

Beilke moved, and Metzger seconded to sign the Law enforcement policies and procedures agreement with the SDPAA. All voted in favor. Motion carried. The following miscellaneous items and reports were reviewed and approved: Veteran's Service Officer September 2021 hours, Register of Deeds statement of fees collected during the month of September 2021 for the amount of \$1,691.25, Register of Deed's Modernization and Preservation fees collected during month of September 2021 for the amount of \$225.00, Auditor's Account with the County Treasurer as of September 30th, 2021 as follows: total amount of deposits in Leola Bank, \$189,673.60; total amount of actual cash, \$1,067.80; total amount of checks and drafts in treasurer's possession not exceeding three days, \$11,003.04; Itemized list of all items, checks and drafts in the Treasurer's possession over three days, \$0.00; CD's, \$1,163,847.63; Super savings, \$1,477,949.34; total, \$2,843,541.41.

At 11:40AM Beilke moved and Neuharth seconded to adjourn the meeting. All voted in favor. Motion carried. The next commission meetings are scheduled for October 14th, 2021, beginning at 10AM, Upper Missouri Valley Commissioner District Meeting October 14th at 1pm in the courtroom in Leola and November 2nd, 2021, beginning at 9AM. The Zoning board will meet on November 4th, 2021 beginning at 9AM.

ATTEST:

Lindley Howard

McPherson County Auditor

Anthony Kunz

Chairman of Board of Commissioners