

McPherson County Board of Commissioners
Minutes of Proceedings
January 5th, 2021

The McPherson County Board of Commissioners met in regular session on Tuesday, January 5th, 2021 in the Commissioners chambers. Chairman Neuharth called the meeting to order at 10:00AM. Members present were Rick Beilke, Delmar Metzger, Sid Feickert, and Anthony Kunz. Also present: Austin Hoffman.

Neuharth relinquished the Chair to the Auditor for the purpose of reorganizing the board for the year 2021. Nominations for chairman were requested. Neuharth nominated Kunz for chairman. Metzger moved and Beilke seconded that nominations cease and that a unanimous ballot be cast for Kunz. All voted in favor. Motion carried.

Nominations for vice-chairman were requested. Feickert nominated Beilke for vice-chairman. Metzger moved and Neuharth seconded that nominations cease and that a unanimous ballot be cast for Beilke. All voted in favor. Motion carried.

The Auditor relinquished the Chair to Chairman Kunz.

Metzger moved and Neuharth seconded to approve the agenda of the January meeting. All voted in favor. Motion carried. No conflicts were declared.

RESOLUTIONS:

RESOLUTION 21-1

“RESOLUTION IMPOSING SPEED LIMITS AND WEIGHT PER AXLE LIMITS”

WHEREAS, the County of McPherson, South Dakota, is responsible for the maintenance of certain highways under its jurisdiction, and

WHEREAS, it appears said highways, by reason of deterioration, rain, snow or other climatic conditions will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or restriction as to the weight of vehicles are imposed

NOW THEREFORE, BE IT RESOLVED: Pursuant to SDCL 32-14-6 and any laws amendatory, thereto, that the load limits on all McPherson County oil roads be posted at 6 ton per axle. McPherson County oil roads will be posted at 40 mph for trucks.

BE IT FURTHER RESOLVED: That there shall be erected and maintained signs designating the provision of this resolution as provided by state law, and that this resolution shall not be effective until or unless such signs are erected and maintained.

BE IT FURTHER RESOLVED: That the County of McPherson shall request the South Dakota Highway Patrol to enter the County of McPherson to ensure compliance with State Laws pertaining to vehicle weight and with the weight laws established by this resolution.

BE IT FURTHER RESOLVED: That the speed limit for trucks on all county oil roads within McPherson County, South Dakota, shall be 40 MPH. McPherson County requests South Dakota Highway Patrol to enter the County of McPherson to enforce the speed limit of 40 MPH for trucks on all McPherson County oil roads.

BE IT FURTHER RESOLVED: That the effective dates of the provisions of this resolution shall start the same time that the State of South Dakota starts their restrictions or when county conditions warrant and shall end 1 week after the State lifts their limits or when county conditions warrant.

Dated this 5th day of January, 2020 at Leola, SD

ATTEST:

Lindley Howard

McPherson County Auditor

Anthony Kunz

Chairman of the Board of Commissioners

Beilke moved for the adoption of Resolution Number 21-1, Metzger seconded the foregoing motion. Upon roll call vote, thereon, all vote, "AYE". Motion carried and Resolution Number 21-1 was declared duly adopted.

RESOLUTION NUMBER 21-2
"ESTABLISHING PLANNING AND ZONING PERMIT APPLICATION FEES"

WHEREAS, the Zoning Ordinance for McPherson County requires that McPherson County shall establish the fees for each of the planning and zoning permits provided for within said Ordinance; and

WHEREAS, there is an inherent cost for the publication of said notice(s) for each permit application that is correlated directly related to each respective application; and

WHEREAS, there is an inherent cost of notification by certified letter to all adjacent or affected neighboring landowners; and

WHEREAS, the Board of County Commissioners have hereby elected to establish said fees for all planning and zoning permits by resolution to be reviewed annually in January of each calendar year;

NOW THEREFORE BE IT BE RESOLVED that the following fee schedule be established:

Building Permit - \$25

Variance Permit - \$100
Special Exemption - \$100
Conditional Use - \$100
Drainage Permit - \$100
5-Mile Manure (from within county) - \$250/day plus a \$1000 bond
5-mile Manure (from out of county) - \$200/load

BE IT FURTHER RESOLVED THAT the permit applicant must pay the permit fee prior to the application being reviewed by the Zoning Board and/or Drainage Commission. In the event than an applicant initiates a project prior to obtaining necessary permits the cost of the permit fee will increase to an amount equal to the original permit fee plus 10-fold the original permit fee. In addition to the permit fee the applicant will be billed for all publication and certified mailing costs that are directly associated with the permit and no permit shall be issued until such costs are reimbursed to McPherson County.

Dated this 5th day of January 2020 at Leola, South Dakota.

ATTEST:

Lindley Howard

McPherson County Auditor

Anthony Kunz

Chairman of the Board of Commissioners

Neuharth moved for the adoption of Resolution Number 21-2, Beilke seconded the foregoing motion. Upon roll call vote, thereon all voted in favor. Motion carried, and resolution number 21-2 was declared duly adopted.

2021 SALARIES OF OFFICERS AND EMPLOYEES:

The following annual salaries are in effect for McPherson County officers and employees for the year 2021:

Elected Officials Annual Salary: David Ackerman, Sheriff/Emergency Manager, \$56,704.08; Austin Hoffman, State's Attorney, \$47,702.04; Tiffany Weiszhaar, Treasurer, \$49,321.92; Vicki Geffre, Register of Deeds, \$49,321.92; Lindley Howard, Auditor, \$49,321.92; Commissioners - Rick Beilke, \$7,811.40; Sid Feickert, \$7,811.40; Delmar Metzger, \$7,811.40; Jeff Neuharth, \$7,811.40; Anthony Kunz, \$7,811.40.

The following annual salaries are for 40hrs/week (2,080 hrs/year): Glenn Spitzer, Hwy Superintendent, \$56,373.12; Lanette Butler, Director of Equalization, \$49,321.92; Allie Hilgemann, Sheriff/Emergency Management Deputy, \$45,176.28; Chase Muldoon, Sheriff/Emergency Management Deputy, \$40,000.08; Sharon Guthmiller, Director of Equalization/Sheriff/Emergency Management Secretary, \$38,237.88; Brooke Graves, Certified Assessor, \$36,623.88; Kalen Thomas, Courthouse Maintenance, \$38,688.00.

The following annual salaries are for 35hrs/week (1,820 hrs/year): Jackie Rau, 4-H/Extension Administrator, \$37,190.40, April Schaar Mehlhoff, Deputy Treasurer, \$32,122.32; Dawn Jenner,

Hwy Secretary, \$32,122.32; Trisha Erdmann, Deputy Auditor, \$31,522.32; Kyra Moser, Deputy Register of Deeds, \$29,722.32.

The following annual salaries are for 20hrs/week (1,040hrs/year) Samantha Boshard, Veterans Service Officer, \$20,028.72.

The following hourly rates are in effect for 2021: Highway Department - Rick Rau, \$21.26; Josh Flemmer, \$21.08; Michael Schwingler, \$20.90; Greg McCulloch, \$20.79; Brandon Leeper-Duquette, \$20.79; Rodney Malsam, \$20.79; Dean Geffre, \$20.75; Andrew Goldade, \$20.25; Jerry Bossert, \$19.98; Cletus Imberi, \$19.88; Colter Tanner, \$18.10; Part-Time Hwy, \$20.48; Dawn Jenner when working as an equipment operator – receives her normal salary plus \$3 per hour (\$20.65/hour).

Highway Department employees are paid time-and-half for overtime hours.

Beilke move and Feickert seconded to pay full time employees who have worked for the county for 5 years or more a longevity pay at the end of the year, payment amount varies according to number of years worked, should the employee retire prior to the end of the year the following longevity pay will be prorated: 5-10yrs: \$200, 11-15yrs: \$400, 16-20yrs: \$600, 21-25yrs: \$800, 26-30yrs: \$1,000, 31-35yrs: \$1,200, 36-40yrs: \$1,400, 41-45yrs: \$1,600. All voted in favor. Motion carried.

Members of the Weed Board and Local Emergency Planning Committee are paid \$30.00 per meeting. Members of the Zoning board are paid \$60.00 per meeting.

Election officials - \$15.00/hour

APPOINTMENT AND DESIGNATIONS:

Feickert moved and Neuharth seconded to make the following appointments and designations.

Weed Board- Sid Feickert, 2 years remaining; Trevor Zantow and Ron Ehresman, 4 years remaining; Galen Hauck and Curtis Hoff, 1 year remaining

Northeast Council of Governments- Sid Feickert, Anthony Kunz, Lloyd Miller, and Glenn Spitzer

Zoning Board- Jeff Neuharth, 3 years remaining; Alvin Kallas and George Hulscher, 4 years remaining; Dan Mettler, 2 years remaining; Richard Kolb, 3 years remaining.

Housing and Redevelopment Committee- Jeff Neuharth, 3 years remaining; Alvin Kallas and George Hulscher, 4 years remaining; Dan Mettler, 2 years remaining; Richard Kolb, 3 years remaining.

North Central E-911 Board: Anthony Kunz and Sharon Guthmiller

Community Health Board- Rick Beilke

Northeast South Dakota Community Action Program Board- Rick Beilke

Regional Jail Advisory Board – Dave Ackerman

Local Emergency Planning Committee: Delmar Metzger, Travis Mehlhaff, Jackie Rau, Michael Schwingler, Casey Jundt, Karl Moser, Wes Hilgemann, Doug Hatlewick, Tim Serr, Dave Ackerman.

4-H Promotion and Expansion Committee Roster: The roster presented by Jackie Rau and on file in the Auditor's or Extension office was reviewed by the board.

Official Depositories: Great Plains Bank, CorTrust Bank and First State Bank of Roscoe.

Official Newspapers: Northwest Blade, Inc. and McPherson County Herald

Foreclose Sale Sites: Leola County Highway Shed, Eureka County Highway Shed, and the first-floor lobby of the Courthouse.

All voted in favor. Motion carried.

CLAIMS APPROVED:

3D Specialties, Hwy Jackets, \$749.67; Agtegra-Leola Shop, Highway Supplies, \$9,868.08; Aramark, Courthouse/Hwy Supplies, \$710.75; Art's Body Shop, Sheriff Decals, \$350.00; ATT, Cellphone Service, \$403.69; Auto Value, Highway Supplies, \$70.13; Avera Occupational Medicine, Hwy Test, \$352.70; Samantha Boshard, VSO Reimb., \$240.20; Kristi Brandt, Court Reporter, Court Reporting Fees, \$123.80; Brown County Sheriff, 2021 Jail Contract, \$25,000.00; Butler, Hwy Supplies, \$421.41; CHS, Courthouse/Hwy Propane, \$7,779.44; Thomas Cogley, Court Appointed Attorney, \$5,604.70; Thomas Cogley, Court Appointed Attorney, \$455.90; Crawford Trucks & Equip., Hwy Supplies, \$1,711.08; Eureka City, Utilities, \$61.90; Eureka Community Health, 1st QTR Nursing, \$7,125.00; Eureka MFG, Hwy Supplies, \$336.95; FEM, Utilities, \$485.45; Fordham Signs, VSO Eureka Office Sign, \$367.00; Gene's Oil, Fuel, \$1,345.64; G&R Controls, Boiler Maint./Repair, \$3,676.75; Heartland Waste, Hwy Utilities, \$35.00; Kary's Service Station, Joint Law Supplies, \$96.90; Ken's Food Fair, Hwy/Sheriff Supplies, \$51.73; Kimball Midwest, Hwy Supplies, \$498.70; Anthony Kunz, VSO Office Rent 2021, \$2,700.00; Lakeside Lumber, Hwy Supplies, \$32.09; Leola Ambulance, Ambulance Miles, \$6,255.00; Leola City, Utilities, \$207.95; Long Lake Town, Hwy Utilities, \$234.00; McPherson County Herald, Publishing, \$767.37; MDU, Utilities, \$691.76; Menards, Hwy Supplies, \$28.20; Microfilm

Imaging, ROD/M&P Equip. Rent, \$404.40; Mid States Organized Crime, Sheriff Membership, \$100.00; NEOG, 2021 Allocation, \$7,617.26; Northwest Blade, Publishing, \$695.75; Performance Oil, DEF for Hwy, \$114.75; Planning and Development, GIS Soil Report/2021 Fees, \$18,500.00; Praxair Distribution, Hwy Supplies, \$146.51; Quill, Hwy Supplies, \$205.69; RDO Equipment, Hwy Supplies, \$393.00; DRN Readitech, Server Maint/Backup, \$143.94; Redlinger Bros, Boiler Repair, \$3,005.00; Redwood Toxicology, Sheriff Tests, \$74.75; Ron's Service Center, Hwy Supplies, \$40.43; Serr Law Office, Court Appointed Attorney, \$388.00; Share, Hwy Supplies, \$822.28; Streicher's INC, Sheriff Supplies, \$878.99; Ten 45, Supplies, \$73.06; Titan Machinery, Hwy Supplies, \$117.42; Tools Plus Industries, Hwy Supplies, \$79.99; Valley Telco, Phone/Internet, \$786.38; Web Water Bottling, Courthouse Water, \$73.50; West McPherson EMS, Ambulance Mileage, \$7,425.00; Westside Heating AC, Heater, \$1,775.74.

Beilke moved and Metzger seconded to approve the forgoing claims. All voted in favor. Motion carried.

OTHER MATTERS DISCUSSED AND ACTION TAKEN:

County Health Nurse

Taylor Deurmeir the McPherson County Health nurse gave the board her annual report.

Veterans Service Officer

Feickert moved and Beilke seconded to increase Samantha Boshard's hours from 16/week to 20/week and reimburse \$80/month for the use of her personal cellphone/hotspot for 2021. All voted in favor. Motion carried.

Drainage Board

At 10:30AM Feickert moved and Beilke seconded to forgo a McPherson County Drainage Commission meeting for the month of January due to no new permits. All voted in favor. Motion carried.

Highway Department

Costs of commercial grinding on county road 7 was discussed. Gravel crushing and highway equipment needs in 2021 were discussed.

Neuharth moved and Metzger seconded to have Curt Schumacher, Stanton Spitzer, Jack Geffre, Lee Geffre, Perry Thompson and Doug Casey as part-time highway help as needed at the rate of pay of \$20.48 per hour. All voted in favor. Motion carried.

2021 Raises

Neuharth moved and Metzger seconded to give the following raises: courthouse employees a 1.7% raise + \$500/year, the commissioners a 1.7% raise forgoing the additional \$500/year and the hourly highway personnel a \$0.60/hour cost of living; effective January 1st, 2021. All voted in favor. Motion carried.

Treasurer/Register of Deeds

Concerns were brought to the board about combining parcels.

Executive Session

Neuharth moved and Beilke seconded to go into executive session at 11:35AM to discuss personnel matters. All voted in favor. Motion carried. Metzger moved and Feickert seconded to exit executive session at 11:55AM. All voted in favor. Motion carried. As a result of executive session Neuharth moved and Beilke seconded to create a State's Attorney secretary position to be 20hrs/week (1,040 hrs/year) starting at \$16,983.20/year. All voted in favor. Motion carried.

Annual Emergency Plan Review

The commission performed an annual review McPherson County's Hazardous Materials Emergency Response Plan and the Pre-Disaster Mitigation Plan.

Sheriff Department

Beilke moved and Feickert seconded to approve the annual jail agreements with Faulk, Edmunds and Brown County; and pay the 2021 prisoner care contract in the amount of \$25,000 to Brown County. All voted in favor. Motion carried.

Miscellaneous Items and Reports

The 2020 Year End balances were reviewed by the board. The following miscellaneous items and reports were reviewed and approved: The 2020 property inventory, Register of Deeds statement of fees collected during the month of December 2020 for the amount of \$7547.75, Register of Deed's Modernization and Preservation fees collected during month of December 2020 for the amount of \$300.00, Auditor's Account with the County Treasurer as of December 31st, 2020 as follows: total amount of deposits in Leola Bank, \$443,197.13; total amount of actual cash, \$838.00; total amount of checks and drafts in treasurer's possession not exceeding three days, \$2,326.87; Itemized list of all items, checks and drafts in the Treasurer's possession over three days, \$1,035.95; CD's, \$1,163,082.49; Super savings, \$1,243,710.61; total, \$2,854,191.05.

At 2:15PM Feickert moved and Beilke seconded to adjourn the meeting. All voted in favor. Motion carried. The next meeting will be held on February 2nd, 2021 beginning at 10AM.

ATTEST:

Lindley Howard

McPherson County Auditor

Anthony Kunz

Chairman of Board of Commissioners