

McPherson County Board of Commissioners
Minutes of Proceedings
April 7th, 2020

The McPherson County Board of Commissioners met in regular session on Tuesday, April 7th, 2020 in the Commissioners chambers. Chairman Neuharth called the meeting to order at 10:00AM. Members present were Rick Beilke, Delmar Metzger, Sid Feickert, and Anthony Kunz.

Feickert moved and Beilke seconded to approve the agenda of the April meeting. All voted in favor. Motion carried. No conflicts of interest were declared.

Metzger moved and Kunz seconded to approve the minutes of the March 3rd Commissioner's meeting, March 3rd Drainage, and March 19th Special meeting. All voted in favor. Motion carried.

CLAIMS APPROVED:

3D Specialties Inc., Hwy Supplies, \$1,225.62; A&C Sales LLC, Hwy Supplies, \$750.00; Aberdeen Chrysler Center, Leola JL Repairs, \$246.29; Access Elevator, Courthouse Lift Inspection, \$773.00; Active 911, Subscription, \$1,562.50; Agtegra-Leola Shop, Courthouse Propane/Hwy Supplies, \$12,661.96; Amazon Capitol Services, Supplies, \$810.28; American Income Life, 4-H Insurance, \$313.50; Ameripride, Linen Services, \$463.68; Art's Body Shop, Hwy Supplies, \$800.00; ATT, Cellphones, \$491.56; Auto Value, Hwy Supplies, \$680.62; Baycom, Sheriff Vehicle Parts, \$432.00; Benco, Hwy Supplies, \$149.00; Black Hills Ammunition, Sheriff Supplies, \$529.00; BlueTarp, Hwy Supplies, \$59.98; Samantha Boshard, VSO Reimb., \$387.77; Bound Tree Medical, AED Supplies, \$421.43; Butler, Hwy Supplies, \$12,443.62; Century Business Products, Copier Service Contract, \$46.30; CHS Farmers Alliance, Hwy Propane, \$880.03; Thomas Cogley, Court Appointed Attorney, \$318.50; Crawford Truck & Equipment, Hwy Supplies, \$4,929.02; Curt's Repair, Sheriff/Hwy Supplies, \$207.30; Dakota Oil, Hwy Supplies, \$199.36; Daren Fischer, Courthouse Repairs, \$15,338.42; Diesel Machinery Inc, Hwy Supplies, \$4,639.56; Dohrer Law Office, Court Appointed Attorney, \$882.40; Dohrer Law Office, Court Appointed Attorney, \$378.50; Dollar General, VSO Supplies, \$75.56; Ron Ehresman, Weed Mtg Miles, \$17.64; ES&S, Election Training, \$425.00; Trisha Erdmann, Postage Reimb., \$6.95; Eureka City, Hwy Utilities, \$64.45; Eureka Community Health, 2nd QTR Nursing, \$7,125.00; Eureka MFG, Hwy Supplies, \$4.20; Eureka Ready Mix, Hwy Supplies, \$9,321.00; Sid Feickert, Mileage, \$147.42; FEM, Utilities, \$388.94; Gene's Oil, Fuel, \$1,435.22; Andrew Goldade, Hwy Clothing Reimb., \$133.11; G&R Controls Inc., Courthouse Repairs, \$375.30; Grassland Colony, Hwy Supplies, \$918.37; Gailen Hauck, Weed Mtg Mileage, \$12.60; Heartland Waste, Hwy Utilities, \$35.00; Curtis Hoff, Weed Mtg Mileage, \$23.52; Lindley Howard, Mileage, \$69.92; Interstate Battery, AED Batteries, \$216.15; Intoximeters, 24/7 Equip., \$325.00; Ipswich Lumber, Courtroom Woodwork Supplies, \$146.01; Kens, Hwy Supplies, \$13.99; Kimball MidWest, Hwy Supplies, \$533.13; Lakeside Lumber, Hwy/VSO Supplies, \$319.50; Leola City, Utilities, \$214.86; Matheson Tri-Gas, Hwy Supplies, \$106.82; McPherson County Herald, Publishing, \$410.38; MDU, Utilities, \$743.09;

Menards, Supplies, \$292.35; Meyers Tractor Salvage, Hwy Supplies, \$600.00; Microfilm Imaging, Equip. Rent, \$738.80; MARC, Courthouse Supplies, \$378.39; Midwest Pump and Tank, Hwy Supplies, \$893.25; North Central E911, 1st QTR Remittance, \$6,527.25; Northwest Blade, Publishing, \$464.88; Overhead Door, Hwy Supplies, \$21.90; Phyllis Roggencamp, Meeting Supplies, \$24.00; Peru, Inmate Ins., \$32.24; Poms Tire Service, Hwy Supplies, \$689.64; Praxair Distribution, Hwy Supplies, \$241.97; Premier Equipment, Hwy Supplies, \$681.43; PrimeTime, 2019/2020 VSO Rent, \$1,200.00; Quill, Supplies, \$1,367.04; RDO Equipment, Hwy Supplies, \$457.18; Dickey Rural Telephone Coop, Server Maint./Backup/Extension Equip., \$2,365.53; Ron's Service Center, Sheriff Supplies, \$54.04; Runnings Farm and Fleet, Hwy Supplies, \$149.99; Michael Schwingler, Hwy Clothing Reimb., \$12.73; SD Federal Property, Hwy/EM Supplies, \$270.00; Kris Jacobsen CLERP, 1st QTR CLERP, \$2,024.00; SDPAA, Hwy Ins., \$103.36; Share Corp., Hwy Supplies, \$499.20; Titan Machinery, Hwy Supplies, \$367.43; Transource Truck & Equip., Hwy Supplies, \$1,245.14; USPS, Election Postage, \$290.00; ValleyTelco, Phone/Internet, \$753.43; VISA, Supplies, \$450.71; Warne Chemical & Equip., Weed & Pest Supplies, \$131.20; Web Water, Courthouse Water, \$205.50; Western Communications, Emer. Management Radios, \$131.97; Barry Mock, Courtroom Woodwork, \$887.50; McPherson Co Clerk of Courts, Payment, \$200.00; Trisha Erdmann, VSO Desk Reimb., \$359.39; Leola City, Hwy Utilities, \$82.26; State Treasurer, Money due to State, \$32,464.69; SDACC, M&P February Fees, \$78.00; State Treasurer, Sales & Excise Tax, \$25.31; February amount remitted to Cities/Schools/Townships/Fire Districts, \$149,965.12; Avera Health, Dependent Insurance, \$747.45; Guardian, COBRA Insurance, \$51.18; CorTrust, Deliq. Tax Payments/ROD Box Rent, \$1,423.83.

Metzger moved and Feickert seconded to approve the forgoing claims. All voted in favor. Motion carried.

SALARIES OF OFFICERS AND EMPLOYEES:

Commissioners, \$6,200.35; Auditor, \$6,517.64; Treasurer, \$7,341.64; State's Attorney, \$6,998.09; Government Building, \$7,466.41; Director of Equalization, \$6,591.64; Register of Deeds, \$7,341.64; Veteran Service Officers, \$2,067.33; Sheriff, \$6,527.17; Extension, \$3,006.42; Weed Control, \$150.90; Road & Bridge/Secondary Roads, \$48,681.62; Snow Removal, \$204.98; Emergency Management, \$750.02; Eureka Joint Law, \$4,246.91; Leola Joint Law, \$3,496.91.

McPherson County's Share of the following:

Social Security and Medicare: CorTrust Bank: \$8,342.21

Insurance: American Family, \$528.26, Avera Health, \$10,513.95; Guardian Vision, \$190.60; MetLife, \$182.08; South Dakota Retirement System, \$6,535.15; Colonial Life Vision, \$76.24.

ADDED SALARIES:

Feickert moved and Beilke seconded to add the following salaries: Brooke Graves, Deputy Appraiser, \$2,391.15 per month for 35 hours/week beginning March 30th, 2020. All voted in favor. Motion carried.

BIDS:

At 11AM no sealed bids were received for the 1998 International Truck model #2554 (VIN#1HTGCADR3WH538287).

OTHER MATTERS DISCUSSED AND ACTION TAKEN:

COVID-19

Kunz moved Beilke seconded to address the COVID-19 health emergency and to protect the public from the unintended spread of the COVID-19 virus by closing the McPherson County Courthouse to the general public from 12PM April 7th, 2020 until the May 5th, 2020 regular County Commission Meeting; County Offices will be available to the public during regular business hours by telephone, email and fax. All voted in favor. Motion carried.

A drop box is available at the courthouse in the east vestibule. Any business placed in the drop box should include a contact phone number and if the customer wants completed work mailed back or wants to pick it up. Should the customer want to pick up completed work a staff member will review pickup instructions with the customer. Please allow additional time for essential business.

During the period of time of the closure of the McPherson County Courthouse, the McPherson County court system remains open and all people will have access to the court system. In order to access the court system all a person needs to do is contact the McPherson County Clerk of Courts at (605) 439-3361 or (605) 377-4291, or the McPherson County State's Attorney's Office (605) 284-5121. The court system in McPherson County remains accessible to anyone in the public that needs it.

Highway Department

Glenn Spitzer updated the board on road conditions in areas that are experiencing high water or water over the road. Some roads have been closed. There are many areas of asphalt breakup. Specific spots and options were discussed the commissioners in those districts will inspect the spots and discuss the options with those living in the area.

Kunz moved and Beilke seconded to transfer \$59,915.25 from unorganized to county road and bridge. All voted in favor. Motion carried.

Feickert moved and Beilke seconded to purchase a used 140M motor grader from Faulk County for \$130,000 when it becomes available. All voted in favor. Motion carried.

Sheriff/Emergency Management Department

Feickert moved and Beilke seconded to transfer two AEDs to the Highway Department to be kept in both the Leola and Eureka shops. All voted in favor. Motion carried.

Sheriff Ackerman presented a quote to replace the current courthouse door handles with electronic keypad locks. An additional quote was requested and will be examined on April 14th.

Kunz moved and Beilke seconded to sign the Avera eCARE contract for the 1st year free, should grant funds be discontinued the board will reconsider prior to extending the contract. All voted in favor. Motion carried.

There has been no update on the regional jail. The next meeting will occur after Walworth County receives an updated building plan and cost estimate.

The Emergency Management Department has received some and ordered additional PPE supplies. Supplies received have been distributed to the county ambulance services, the Eureka hospital and nursing home. The County will track all supply costs for possible federal reimbursement and/or reimbursement from the requesting entities in the future.

Drainage Board

At 10:30AM Metzger moved and Kunz seconded to forego a Drainage Commission meeting for the month of April due to no new permits. All voted in favor. Motion carried.

Director of Equalization

Lanette Butler is considering sending surveys to property owners in an attempt to update some property cards. Survey options were presented to the board.

Kunz moved and Beilke seconded to set the salary schedule for the Deputy Assessor position as follows: starting salary, \$2,391.15/month for 35 hours per week (\$200/month less than the salary of any fully trained office deputy), after 3 months and upon taking on zoning duties \$2,760/month for 40 hours per week, after passing the CAA test \$2,960/month for 40 hours per week, after receiving CAA certificate \$3,200/month for 40 hours per week; the position will also receive any yearly raises. All voted in favor. Motion carried.

Packets for the Equalization meeting scheduled for April 14th were distributed. The meeting will be held telephonically with the public able to hear the call either via the conference call line or in the commission chambers at the courthouse in Leola.

Miscellaneous Items and Reports

Veterans Service Officer Samantha Boshard presented her 1st Quarter report to the board, so far 19 claims have been completed. Boshard urges all veterans and widows of veterans to contact her to see if they may have a claim.

The following miscellaneous items and reports were reviewed and approved: Register of Deeds statement of fees collected during the month of March 2020 for the amount of \$2,160.50,

Register of Deed's Modernization and Preservation fees collected during month of March 2020 for the amount of \$335.00, Auditor's Account with the County Treasurer as of March 31st, 2020 as follows: total amount of deposits in Leola Bank, \$374,127.37; total amount of actual cash, \$662.40; total amount of checks and drafts in treasurer's possession not exceeding three days, \$5,220.89; CD's, \$1,158,318.43; Super savings, \$1,660,672.16; total, \$3,199,001.25.

At 11:50AM Beilke moved and Feickert seconded to adjourn the meeting. All voted in favor. Motion carried. The next regular meeting will be held on May 5th, 2020 beginning at 9AM. The Board of Equalization will meet via teleconference on April 14th, 2020 beginning at 10AM.

ATTEST:

Lindley Howard

McPherson County Auditor

Jeff Neuharth

Chairman of Board of Commissioners