

McPherson County Board of Commissioners
Minutes of Proceedings
March 3rd, 2020

The McPherson County Board of Commissioners met in regular session on Tuesday, March 3rd, 2020 in the Commissioners chambers. Chairman Neuharth called the meeting to order at 10:00AM. Members present were Rick Beilke, Delmar Metzger, Sid Feickert, and Anthony Kunz. Also present: Don Kallenberger and Austin Hoffman.

Metzger moved and Beilke seconded to approve the agenda of the March meeting. All voted in favor. Motion carried. Kunz declared a possible conflict of interest if the veterans service office in Eureka is moved and space at 207 J Ave is considered.

Metzger moved and Beilke seconded to approve the minutes of the February 4th Commissioner's meeting, February 7th Road Tour, and February 7th Special meeting. All voted in favor. Motion carried.

CLAIMS APPROVED:

Agtegra-Leola Shop, Hwy & Sec Road Supplies, \$6,538.42; Amazon Capitol Services, Supplies, \$233.18; American Business Forms, Supplies, \$557.40; Ameripride, Linen Services, \$531.96; ATT, Cellphone Service, \$414.00; Auto Value, Hwy Supplies, \$155.11; Avera Occupational Medicine, Hwy Random Test/Pre-employment Test, \$228.15; Samantha Boshard, VSO Reimb., \$168.20; Donna Breitag, Treas Supplies, \$14.56; Butler, Hwy Supplies/Rental, \$15,995.72; Century Business Products, Copier Service Contract, \$15.68; CHS Farmers Alliance, Hwy Propane, \$765.90; Crawford Truck & Equipment, Hwy Supplies, \$506.55; Dakota Electronics, Hwy Supplies, \$228.25; Daren Fischer, Courthouse Repairs, \$11,933.16; Dependable Sanitation, Garbage, \$252.00; Diesel Machinery Inc, Hwy Supplies, \$2,300.62; Ron Ehresman, Weed Mtg Miles, \$74.04; Trisha Erdmann, Courthouse/Treas Supplies, \$33.84; Eureka City, Hwy Utilities, 127.15, Eureka MFG, Hwy Supplies, \$4,157.61; Farm & Home Publishing, Plat Books, \$750.00; FEM, Utilities, \$430.77; Gene's Oil, Hwy/Ext/Aud/JL/Sheriff Fuel, \$2103.21; Doug Hatlewick, LEPC Mtg Miles, \$6.72; Heartland Waste, Hwy Utilities, \$70.00; Heiman Fire Equipment, Water Rescue Device, \$454.00; Lindley Howard, Postage Reimb., \$10.20; George Hulscher, Zoning Meeting Mileage, \$29.40; Ipswich Lumber &, Courtroom Work, \$297.71; Alvin Kallas, Zoning Meeting Mileage, \$10.50; Don Kallenberger, Rent/Mileage/Supply Reimb., \$330.40; Kary's Service Station, Hwy & Sheriff Supplies, \$112.11; Kimball MidWest, Hwy Supplies, \$349.15; Richard Kolb, Zoning Meeting Mileage, \$2.94; Lakeside Lumber, Hwy, \$7.75; Leola City, Utilities, \$98.50; McPherson County Herald, Publishing, \$829.23; MDU, Utilities, \$819.74; Menards, Supplies, \$367.51; Dan Mettler, Zoning Meeting Mileage, \$21.00; Microfilm Imaging, Equipment Rent/Software, \$1509.40; Morris Inc, Hwy Supplies, \$1819.95; NASASP, Hwy Membership, \$39.00, Northwest Blade, Publishing, \$406.25; Peru, Inmate Insurance, \$120.64; Poms Tire Service, Hwy Supplies, \$20,573.96; Praxair Distribution, Hwy Supplies, \$947.69; Premier Equipment, Hwy Supplies, \$690.84; Quill, Supplies, \$472.20; Regency Midwest

Ventures (Ramkota Aberdeen), State Weed Meeting Hotel, \$459.95; Rick Rau, Safety Glasses, \$4.24, Dickey Rural Telephone Coop, Server Maint./Backup, \$143.94; Runnings Farm and Fleet, Hwy Supplies, \$28.98; Michael Schwingler, Meals and Weed Mtg Mileage, \$84.48; South Dakota Assoc. of County Highway Superintendents, Conference and Dues, \$375.00; Assn. of County Weed & Pest, 2020 Dues, \$150.00; SDAE4-HP, Spring Conference, \$60.00, Tim Serr, LEPC Meeting Miles, \$29.40; Share Corporation, Hwy Supplies, \$716.30; Ten-45 Grocery and Café, Courthouse/HWY Supplies, \$93.79; USPS-Leola, ROD Postage, \$136.00; USPS-Leola, DOE Postage, \$1,100.00; ValleyTelco, Phone/Internet, \$724.91; VanDiest Supply Company, Weed & Pest Supplies, \$43.50; VISA, Supplies/Subscription, \$329.46; Tiffany Weiszhaar, Treas Supplies, \$127.95; Westside Heating & AC, Long Lake Shop Propane, \$365.61; Trevor Zantow, Dec Weed & Pest Mtg Miles, \$7.56; Barry Mock, Courtroom Woodwork, \$733.50; McPherson Co Clerk of Courts, Payment, \$250.00; State Treasurer, Money due to State, \$48,534.75; SDACC, M&P January Fees, \$110.00; State Treasurer, Sales & Excise Tax, \$7.91; January amount remitted to Cities/Schools/Townships/Fire Districts, \$180,038.87; Avera Health, Dependent Insurance, \$747.45; Guardian, COBRA Insurance, \$51.18 .

Metzger moved and Kunz seconded to approve the forgoing claims. All voted in favor. Motion carried.

SALARIES OF OFFICERS AND EMPLOYEES:

Commissioners, \$3,200.35; Election, \$28.00; Auditor, \$6,455.64; Treasurer, \$6,591.64; State's Attorney, \$6,248.09; Government Building, \$3,759.65; Director of Equalization, \$6,591.64; Register of Deeds, \$6,462.08; Veteran Service Officers, \$1,317.33; Sheriff, \$8,275.62; Coroner, \$150.00; Extension, \$3,006.42; Weed Control, \$1,228.96; Planning and Zoning, \$240.00; Road & Bridge/Secondary Roads, \$41,043.79; Snow Removal, \$2,658.07; 911, \$14.00; Emergency Management, \$1073.35; Eureka Joint Law, \$3,496.91; Leola Joint Law, \$3,496.91.

McPherson County's Share of the following:

Social Security and Medicare: CorTrust Bank: \$7,400.03

Insurance: American Family, \$528.26, Avera Health, \$11,037.36; Guardian Vision, \$190.60; MetLife, \$167.45; South Dakota Retirement System, \$6,074.42; Colonial Life Vision, \$85.77.

INCREASED SALARIES:

Kunz moved and Feickert seconded to increase Andrew Goldade's hourly rate by \$.83 per hour (6-month review); increase Brandon Pickell's hourly rate by \$.18 per hour (step pay); Both increases are effective March 1st, 2020. All voted in favor. Motion carried.

RESOLUTIONS:

RESOLUTION NUMBER 20-3

"PLAT APPROVAL"

“Be it resolved by the board of County Commissioners of McPherson County, South Dakota, that the Plat showing; “Opp Subdivision in the NW ¼ of Section 35-T127N-R72W of the 5th P.M., McPherson County, South Dakota” having been examined is hereby approved in accordance with the provisions of SDCL 11-3, and any amendments thereof.

Dated this 3rd day of March, 2020 at Leola, SD

ATTEST:

Lindley Howard
McPherson County Auditor

Jeff Neuharth
Chairman of the Board of Commissioners

Metzger moved for the adoption of Resolution Number 20-3, Kunz seconded the foregoing motion. All voted in favor. Motion carried and Resolution Number 20-3 was declared duly adopted.

BIDS:

The following bids were received for Bituminous Plant Mix (Black Top), Asphalt Road Oil and Asphalt Emulsions for McPherson County for 2020:

Bituminous Plant Mix (Black Top)

Lien Transportation Co.- \$59.50 per ton from Aberdeen
Jensen Rock & Sand- \$59.50 per ton from Aberdeen
Jensen Rock & Sand- \$68.50 per ton from Mobridge

Feickert moved and Metzger seconded to accept all bids. All voted in favor. Motion carried.

Road Oil and Emulsions

All bidders were given the opportunity to bid based on delivery date

	<u>Jebro</u>	<u>Flint Hills</u> (If delivered by July 1 st)	<u>Flint Hills</u> (If delivered by Oct.15 th)
MC-70 Asphalt	\$830.91	\$	\$
MC-3000	\$655.91	\$	\$
MC-800	\$695.91	\$	\$
AE 150S	\$536.78	\$423.20	\$438.20
CSS1H 50/50	\$316.78	\$263.20	\$273.20

Kunz moved and Beilke seconded to accept both bids. All voted in favor. Motion carried.

OTHER MATTERS DISCUSSED AND ACTION TAKEN:

Community Health Nurse

Community Health Nurse, Jacalyn Eberhart, presented her annual report to the board outlining the services that she provided to the residents of McPherson County. Including WIC, immunizations, car seats, education in the schools, foot care, blood pressure checks and flu

vaccines for adults. Eberhart urged the board to direct the community to contact her to see if they are interested in the services offered.

Walworth County Jail

Metzger and Sheriff Ackerman gave reports from the last regional jail committee and Walworth County Commissioners meeting. To move forward a new jail building plan and cost estimate is needed, participating counties may need to contribute towards the cost to obtain the plans. The most recent proposal of \$35,000 per year for 200 days was reviewed. Ackerman will publish a series of article to update the public on the regional jail issue.

Sheriff/Emergency Management Department

Sheriff Ackerman gave an update on the new patrol vehicle. FEMA has approved a \$63,844.95 reimbursement for McPherson County. Ackerman also indicated that he is working on a grant, on behalf of West McPherson County EMS, for financial assistance for construction of the helipad at the hospital in Eureka; however, since the ambulance service is not an IRS recognized 501(C)(3) organization it may need a sponsor for these funds. Beilke moved and Metzger seconded for McPherson County to serve as the fiscal sponsor on the grant if necessary. All voted in favor. Motion carried.

PDM Plan Draft Review

NECOG has completed the draft of the McPherson County Mitigation Plan and submitted it to the State Office of Emergency Management on February 10. A copy of the draft plan is available on McPherson County's website if anyone is interested in viewing and commenting on the plan. Comments can be sent to alison@necog.org or mailed to NECOG at 416 Production Street N., Suite #1, Aberdeen SD 57401. Once the State and FEMA approve the plan, each participating jurisdiction will need to formally adopt the plan.

Drainage Board

At 10:30AM Kunz moved and Metzger seconded to meet as the McPherson County Drainage Commission. All voted in favor. Motion carried. The commission met concurrently with the Board of Commissioners and their minutes are listed in a separate section.

Director of Equalization

Applicants for the open Deputy Assessor position were considered and interviews will be scheduled. Lanette Butler gave an update on the GIS project.

Jeree Meyer/Highway Department

Jeree Meyer from RDO invited the commission to RDO's upcoming 'Demo Days' on May 19-21 in Glenham. They will have blades on display and available to test.

Beilke moved and Kunz seconded to require all Hwy Department Employees to obtain a CDL Doubles and Triples license endorsement, the county will reimburse all current employees the cost to obtain the endorsement with a receipt. All voted in favor. Motion carried.

Glenn Spitzer gave an update on the Leola dam spillway project. Spitzer is still waiting on a project installation quote and material pricing. Discussion was held on the condition of Co Rd 7.

Executive Session

Kunz moved and Feickert seconded to go into executive session at 11:25AM to discuss personnel matters. All voted in favor. Motion carried. Metzger moved and Kunz seconded to exit executive session at 11:30AM. All voted in favor. Motion carried. No action taken.

Grassland Colony

Matt Wollman from Grassland Colony asked for commission approval should Grassland Colony be contracted to clean up a burned turkey barn site and haul burned building material, carcasses, and litter to be buried in Section 4 of T125-R66.

Feickert moved and Kunz seconded to revisit the issue upon approval from the South Dakota Department of Natural Resources and the South Dakota Animal Industry Board. All voted in favor. Motion carried.

Auditor's Office

The 2019 Annual Report was presented to the commissioners. The Annual Report has been filed with the Department of Legislative Audit and is available for public inspection in the Auditor's Office.

McPherson County shirts were discussed. Beilke moved and Metzger seconded to allow each employee to order up to 45\$. All voted in favor. Motion carried. Employees interested in purchasing more items can do so at their expense. The Auditor's office will get samples and handle the order.

Courthouse Maintenance

The board inspected the work that has been completed in an effort to restore the benches and woodwork in the courtroom.

Veterans Service Officer Eureka Office Space

Available office spaces were discussed, Kunz excused himself from the discussion.

Beilke moved and Feickert seconded to rent suite 1B at 207 J Ave for the Eureka Veterans Service Office beginning immediately and to pay the rent due to PrimeTime through the end of March. Upon roll call vote: Feickert, Neuharth, and Beilke voted in favor. Kunz and Metzger abstained from voting. Motion carried.

Meeting Authorizations

Feickert moved and Beilke seconded the following meeting authorizations: Glenn Spitzer to attend the Hwy Superintendents short course March 23rd thru March 26th in Deadwood and Sharon Guthmiller to attend the 2020 911 conference in Rapid City, September 15-17th. All voted in favor. Motion carried.

Miscellaneous Items and Reports

Kunz moved and Feickert seconded to grant Friday, April 10th as a holiday day in observance of Good Friday. All voted in favor. Motion carried.

The following miscellaneous items and reports were reviewed and approved: Register of Deeds statement of fees collected during the month of February 2020 for the amount of \$1,849.75, Register of Deed's Modernization and Preservation fees collected during month of February 2020 for the amount of \$195.00, Auditor's Account with the County Treasurer as of February 29th, 2020 as follows: total amount of deposits in Leola Bank, \$181,801.20; total amount of actual cash, \$600.31; total amount of checks and drafts in treasurer's possession not exceeding three days, \$6,866.52; CD's, \$1,158,318.43; Super savings, \$1,464,926.90; total, \$2,812,513.36.

At 2:15PM Kunz moved and Metzger seconded to adjourn the meeting. All voted in favor. Motion carried. The commission will meet in special session on March 19th beginning at 3pm. The next regular meeting will be held on April 7th, 2020 beginning at 10AM. The Board of Equalization will meet April 14th, 2020 beginning at 10AM.

ATTEST:

Lindley Howard
McPherson County Auditor

Jeff Neuharth
Chairman of Board of Commissioners