

**McPherson County Board of Commissioners**  
**Minutes of Proceedings**  
**September 3<sup>rd</sup>, 2019**

The McPherson County Board of Commissioners met in regular session on Tuesday, September 3<sup>rd</sup>, 2019 in the Commissioners chambers. Chairman Neuharth called the meeting to order at 9:00AM. Members present were, Delmar Metzger, Anthony Kunz, Rick Beilke and Sid Feickert. Also present: Don Kallenberger, Austin Hoffman.

Metzger moved and Kunz seconded to approve the September agenda. All voted in favor. Motion carried. Feickert moved and Beilke seconded to approve the minutes of the August 6<sup>th</sup> Commissioners meeting and the August 6<sup>th</sup> Drainage meeting. All voted in favor. Motion carried.

**CLAIMS APPROVED:**

Agtegra- Leola Shop, Hwy/Sec Rd/Sheriff/Conservation Supplies, \$10,272.64; Amazon Capital Services, Courthouse Supplies, \$32.25; American Business Forms, Sheriff Office Chair, \$207.68; AmeriPride Services, Linen Services, \$768.80; Anthony Kunz, Insurance Overpay Reimb., \$210.13; AT&T, Cell Phones, \$414.48; Auto Value, Hwy Parts, \$725.65; Best Western of Huron, Extension State Fair Hotel, \$585.00; BlueTarp, Courthouse Supplies, \$14.99; Lanette Butler, Assessor School Meals, \$200.00; Butler, Hwy Repairs, \$3,461.52; Christopher Haar, Court Appointed Attorney, \$1,927.12; Thomas Cogley, Court Appointed Attorney, \$315.50; Connecting Point, Server Maint./Backup, \$85.00; Crawford Trucks & Equipment, Hwy Parts/Engine Rebuild, \$32,859.45; Dakota Electronics, Joint Law Repair, \$20.00; Dependable Sanitation, Utilities, \$249.00; DMI, Hwy Supplies, \$914.20; Eureka City, Hwy/Weed Utilities, \$50.50; Eureka Fire Department, Fire Tax, \$7,910.39; Eureka MFG, Hwy Supplies, \$18.90; FEM Electric Association, Utilities, \$338.87; Flint Hills Resources, Hwy Supplies, \$6,217.47; Sandra Flittie, Extension Ach. Days Judge, \$50.20; Fordham Signs, Hwy Unit Numbers, \$117.00; Michael Frey, Extension Ach. Days Judge, \$72.88; Gappa Electric, Hwy/Courthouse Repair, \$786.03; Gene's Oil Company, Supplies, \$1,816.56; Mike Hassebroek, Extension Ach. Days Judge, \$62.80; Heartland, Hwy Utilities, \$70.00; HF Jacobs, Gravel, \$11,749.32; Austin Hoffman, Rural Attorney/Mileage/Supplies Reimb., \$4,590.28; Homestead Building Supplies, Courthouse/Hwy Supplies, \$83.99; Hosmer Fire Department, Fire Tax, \$1,013.15; George Hulscher, Zoning Mtg Mileage, \$58.80; Johnny & Renee Schwingler, Courthouse Bathroom Repair, \$1,027.92; Jensen Rock and Sand, Hwy Supplies, \$83,108.41; JGE, Courthouse Lawn Mower Part, \$197.15; Wanda Jundt, Extension Ach. Days Judge, \$54.40; Alvin Kallas, Zoning Mtg Mileage, \$21.00; Don Kallenberger, State's Attorney Rent/Reimb., \$358.30; Ken's Alignment, Eureka JL Repairs, \$610.66; Kens Food Fair, Hwy Supplies, \$17.98; Kennedy Pier Loftus & Reynolds, Mentally Handicapped Court Appointed Attorney, \$3,835.90; Katie Kerhwald, Extension Ach. Days Judge, \$117.20; Jackie Kessler, Assessor School Meals, \$200.00; Kimball Midwest, Hwy Supplies, \$339.55; Richard Kolb, Zoning Mtg Mileage, \$5.88; Leola Legion Bar, LEPC Training Food, \$44.00; Leola City, Utilities, \$92.50; Leola Fire Department, Fire Tax, \$8,209.01; Lien Transportation, Hwy Asphalt, \$9,260.59; Long Lake Fire Department, Fire Tax, \$1,824.99;

McPherson Co Herald, Publishing, \$406.05; MDU, Utilities, \$707.03; Menards, Courthouse Repairs, \$2,303.80; MARC, Courthouse Supplies, \$229.93; Midwest Pump & Tank, Hwy Pump Repair, \$370.22; National 4-H Council, Extension Supplies, \$146.03; National Business Furniture, Aud/DOE Desks, \$4,545.52; Newman Traffic Signs, Hwy Signs, \$150.94; Northwest Blade, Publishing, \$590.13; PERU, Inmate Medical Insurance, \$32.24; Pheasantland Industries, DOE Signs/Hwy Shirts, \$123.18; Pomp's Tire Service Inc., Hwy Supplies, \$1,750.19; Praxair Distribution, Hwy Supplies, \$51.75; Premier, Hwy Supplies, \$308.81; Quill Corp., Supplies, \$546.55; Ramkota Hotel Pierre, Assessor School Hotel Room, \$475.00; Jackie Rau, Extension Mileage/Meals/Supplies, \$528.84; SD Sheriffs Assoc., Conference Registration, \$115.00; Share, Courthouse/Hwy Supplies, \$545.47; Sirchie Acquisition, Sheriff Supplies, \$172.37; Taliaferro Law Firm, Court Appointed Attorney, \$1,500.00; Ten-45, Extension/Courthouse Supplies, \$102.87; True North Steel, Hwy Supplies, \$9,065.92; USPS, Auditor/Election Supplies, \$220.00; ValleyTelco, Phone/Internet, \$758.18; VISA, Supplies/Postage/Subscription, \$1,060.94; Walworth Co, Prisoner Care, \$95.00; Julie Weist, Extension Ach. Days Judge, \$82.12; Ron Wolff, Extension Ach. Days Judge, \$126.24; Yankton Co Sheriff, Mentally Handicapped, \$50.00; Lamb Motors, Sheriff Vehicle, \$34,201.00; SDACC M&P, July Fees, \$162.00; State Treasurer, Money Due to State, \$72,045.91; State Treasurer, Sales Tax, \$9.84; ValleyTelco – August, Phone/Internet, \$753.73; ND APCO, 911 Conference Registration, \$225.00; SDPAA, Property Insurance, \$52,018.95; Avera Health, Dependent Insurance, \$578.73; Guardian, Cobra Insurance, \$101.18.

Metzger moved and Kunz seconded to approve the forgoing claims. All voted in favor. Motion carried.

#### **SALARIES OF OFFICERS AND EMPLOYEES:**

Commissioners, \$3,153.05; Auditor, \$6,171.08; Treasurer, \$6,371.08; State's Attorney, \$6,032.59; Government Building, \$2,952.86; Director of Equalization, \$9,091.08; Register of Deeds, \$6,271.08; Veteran Service Officers, \$1,613.32; Sheriff, \$8,030.18; Extension, \$2,900.41; Weed Control, \$98.20; Planning and Zoning, \$90.00; Road & Bridge/Secondary Roads, \$42,899.51; Emergency Management, \$833.35; Eureka Joint Law, \$3,383.66; Leola Joint Law, \$3,383.66.

McPherson County's Share of the following:

Social Security and Medicare: CorTrust Bank: \$7,285.17

Insurance: American Family, \$564.56, Avera Health, \$9,563.19; Vision Care, \$258.17; MetLife, \$179.49; South Dakota Retirement System, \$5,828.66

#### **INCREASED/ADDITIONAL SALARIES:**

Kunz moved and Beilke seconded to increase Trisha Erdmann's salary by \$50/month effective September 1<sup>st</sup> and to add Andrew Goldade as a full-time highway employee beginning August 27<sup>th</sup> at the rate of \$17.50/hour. All voted in favor. Motion carried.

## **OTHER MATTERS DISCUSSED AND ACTION TAKEN:**

### 2020 Provisional Budget Hearing

At 9AM a hearing was held on the 2020 budget. Kunz move and Feickert seconded to increase line 101-212-424 from \$30,000 to \$52,000. All voted in favor. Motion carried. More discussion and budget adoption will take place on September 24<sup>th</sup> at 10AM.

### Equalization Office

Director of Equalization Lanette Butler updated the board on the GIS project status and the zoning board ordinance update project. The board of commissioners will meet as the board of Adjustment on September 24<sup>th</sup> at 9AM. Butler along with State's Attorney Kallenberger and Hoffman briefly described the role of board of adjustment. The current zoning ordinance was discussed.

Feickert moved and Kunz seconded to have NECOG do a full rewrite of the zoning ordinance versus a partial rewrite. All voted in favor. Motion carried.

Resolution 19-8 was discussed. Any project under construction as of today that does not have the proper permits may be subject to additional fees. Butler stressed that property owners applying for building permits are the only way to keep the tax burden fair for all property owners and to keep county valuations accurate. A building permit must be obtained from the county director of equalization if the property is in rural McPherson county, Long Lake town, Wetonka, or Hillsvew for any improvement with a value greater than \$3,000. Residents within the city limits of Eureka or Leola must obtain proper permits from their respective city offices.

### Volunteer Fireman/EMT Rosters

Kunz moved and Feickert seconded to approve the presented lists of volunteers for the Eureka Fire Department, Eureka EMTs, Leola Fire Department, Leola EMTs and the Long Lake Fire Department. It is McPherson County's intent to cover these volunteers for workman's comp purposes and the rosters for all listed entities are on file in the Auditor's Office. All voted in favor. Motion carried.

### Emergency Management

An electrical quote to get a working stove in the courthouse, needed to make the courthouse a viable shelter, was discussed. An additional quote was requested by the board. More discussion will be held in October.

### Sheriff's Department

Sheriff Ackerman informed the board that the new sheriff's pickup is here and will be outfitted. The Walworth County Jail in Selby was discussed. Marion Schlomer, commissioner from Walworth County, will be to give a presentation on the jail during a special meeting on September 23<sup>rd</sup> at 7pm.

### Surplus Property

Metzger move and Feickert to surplus the following equipment at the Schock Consignment Sale on September 21<sup>st</sup> in Leola, unsold items will be disposed of after the sale; 2 Sharp Calculators, 3 chairs, 3 large book steel shelving units, countertop stand, 3 small steel cabinets with shelves and files, steel office desk, typewriter stands, 7 incomplete antique brass door knob sets,

drinking fountain, windows and frames, 4 air conditioners, window shades, RICOH Laser Printer SP3300DN, 2 filing drawers, 3 filing boxes, 2 filing cabinets, 2 bulletin boards, desk, and other miscellaneous office items. All voted in favor. Motion carried.

#### Drainage Board

At 10:30AM Kunz moved and Beilke seconded to meet as the McPherson County Drainage Commission. All voted in favor. Motion carried. The commission met concurrently with the Board of Commissioners and their minutes are listed in a separate section.

#### Highway Department

Metzger moved and Feickert seconded to surplus the following equipment at public auction on October 1<sup>st</sup> at 1PM at the Courthouse in Leola: 1998 International Truck model #2554 (VIN#1HTGCADR3WH538287), 2000 International Truck model #2554 (VIN#1HTGCADT1YH309184), 1993 International Truck model #2554 (VIN#1HTGCN6T7PH518979), and 1999 International Truck model #9400 (VIN#2HSFHAER7XC092461). All voted in favor. Motion carried.

Spitzer updated the board on the schedule for hot mix, reseal, blading, culvert replacement, and mowing. The Highway department budget and equipment/supply needs through the end of 2019, concerns over the high cost of snow removal and the strain it has put on this year's budget were discussed.

#### Right of Way Permits

Metzger moved and Feickert seconded to approve the following right of way permits: ValleyTelco, to bore fiber cable between Section 10 and Section 3; Section 10 and Section 9 of T125-R68. ValleyTelco to bore fiber cable in Section 36 of T126-67W. All voted in favor. Motion carried.

#### VSO Officer – Darrell Pfeifle

Pfeifle asked the board to think about the future of the Veteran's Service Office should one of the officers retire. He shared with the board some available programs, software system and a brief overview of the items/number of veterans he is currently working with.

#### Miscellaneous Items and Reports

The following miscellaneous items and reports were reviewed and approved: Register of Deeds statement of fees collected during the month of July 2019 for the amount of \$2,050.75, Register of Deed's Modernization and Preservation fees collected during month of August 2019 for the amount of \$230.00, Auditor's Account with the County Treasurer as of August 31<sup>st</sup>, 2019 as follows: total amount of deposits in Leola Bank, \$4,386.77; total amount of actual cash, \$653.20; total amount of checks and drafts in treasurer's possession not exceeding three days, \$16,157.40; Itemized list of all items, checks and drafts in the Treasurer's possession over three days, \$5,944.46; CD's, \$1,154,265.87; Super savings, \$1,352,920.48; total, \$2,534,328.18.

At 11:55AM Feickert moved and Kunz seconded to adjourn the meeting. All voted in favor. Motion carried. The commission will meet as the board of Adjustment and in regular session September 24<sup>th</sup> beginning at 9AM, in special session on September 23<sup>rd</sup> beginning at 7pm and in regular session on October 1<sup>st</sup> beginning at 9:00AM.

ATTEST:

Lindley Howard

McPherson County Auditor

Jeff Neuharth

Chairman of Board of Commissioners