

**McPherson County Board of Commissioners**  
**Minutes of Proceedings**  
**December 3<sup>rd</sup>, 2019**

The McPherson County Board of Commissioners met in regular session on Tuesday, December 3<sup>rd</sup>, 2019 in the Commissioners chambers. Chairman Neuharth called the meeting to order at 10:00AM. Members present were, Delmar Metzger, Anthony Kunz, Rick Beilke and Sid Feickert. Also present: Don Kallenberger, Austin Hoffman.

Metzger moved and Beilke seconded to approve the November agenda with the addition of Planning and Zoning Ordinance Update. All voted in favor. Motion carried. Kunz moved and Feickert seconded to approve the minutes of the November 5<sup>th</sup> commissioner's and drainage meetings. All voted in favor. Motion carried.

**CLAIMS APPROVED:**

Aberdeen Chrysler Center, Leola JL Repair/Courthouse Vehicle, \$3,321.49; Agtegra- Leola Shop, Hwy/Sheriff/ Courthouse Supplies, \$12,550.68; Amazon Capital Services, DOE Equipment, \$313.41; American Business Forms, HWY Supplies, \$29.35; AmeriPride Services, Linen Services, \$545.47; Art's Body Shop, Hwy Supplies, \$7.00; AT&T, Cell Phones, \$414.58; Auto Value, Weed Supplies, \$19.99; Avera St Lukes, Involuntary Mental Health, \$1,406.00; Black Hills Ammunition, \$329.50; Bluetarp Financial (Macs), Hwy Supplies, \$51.71; Jerry Bossert, Clothing Reimb., \$197.00; Lanette Butler, Meals/Supply Reimb, \$86.61; Butler, Hwy Supplies, \$312.47; Crawford Truck & Equipment, Hwy Parts, \$3,764.51; Credit Collections Bureau, Collection Commission, \$35.00; Curt's Repair, JL/Sheriff Supplies, \$125.00; Dakota Fluid Power, Hwy Parts, \$225.21; Dependable Sanitation, Hwy Utilities, \$33.00; Ron Ehresman, Meals/Supply Reimb., \$66.00; Trisha Erdman, Meal/Postage Reimb., \$41.20; Eureka MFG, Hwy Supplies, \$587.58; FEM Electric Association, Utilities, \$379.66; Fire Safety First, Fire Extinguishers Maint., \$525.70; Fremont Industries, Boiler Parts, \$1,696.74; Galls Inc., Leola JL Uniform, \$82.00; Dean Geffre, Clothing Reimb., \$93.51; Gene's Oil Company, Supplies, \$1,820.04; Gibson Publishing, 4-H Postcards, \$49.50; G&R Controls, Boiler Repairs, \$3,121.86; Homestead Building Supplies, Courthouse Supplies, \$6.86; Lindley Howard, Meal/Mileage Reimb., \$213.24; George Hulscher, Zoning Mtg Mileage, \$29.40; Cletus Imberi, Clothing Reimb., \$200.00; Ipswich Ambulance, Prisoner Care, \$939.00; Don Kallenberger, State's Attorney Rent/Reimb., \$319.40; Kieslers Police Supply, Leola JL Equip., \$543.99; Kimball Midwest, Hwy Parts/Supplies, \$464.92 Richard Kolb, Zoning Mtg Mileage, \$2.94; Lakeside Lumber, LEPC/Hwy Supplies, \$145.52; Leola City, Utilities, \$90.00; Maxwell Electric, Generator Service, \$357.13; McPherson County Herald, Publishing, \$335.56; MDU, Utilities, \$560.95; Travis Mehlhaff, LEPC Mtg. Mileage, \$5.04; Menards, Hwy Supplies, \$11.99; Delmar Metzger, Commissioners Mileage, \$62.16; MARC, Courthouse Supplies, \$368.77; Midwest Pump & Tank, Hwy Supplies, \$259.33; Network Distribution by Design, Courthouse Supplies, \$81.12; North Central Regional E911, July-Nov E911 Remittance, \$10,836.16; Northwest Blade, Publishing, \$409.62; Peru, Inmate Insurance, \$31.20; Premium Quality Lighting, Courthouse Supplies, \$256.88; Praxair, Welding Supplies, \$59.38; Premier, Hwy/LEPC Supplies, \$391.16; Quill Corp., ROD/Treasurer Supplies, \$518.99; Ramkota Hotel

Pierre, DOE/Auditor Hotel Room, \$231.00; Rick Rau, Clothing Reimb., \$200.00; Jackie Rau, Supply/Mileage Reimb., \$136.51; DRN Readitech, Server/Computers/Router, \$10,598.25; Safe Harbor, Jan-Nov Remittance, \$180.00; Michael Schwingler, Weed Mtg. Meals/Mileage/Reimb., \$174.79; SDACO, 2020 County Dues, \$697.13; SD Weed & Pest, 2020 Membership Dues, \$50.00; SD State's Attorney's Assoc., 2020 Membership Dues, \$664.00; SDACC, SDACC&NACO Membership Dues, \$1,319.00; Kris Jacobsen CLERP, CLERP Special Assessment, \$949.00; SDSU SDLTAP, Road Conference, \$125.00; Share Corp, Courthouse/Hwy Supplies, \$947.34; Glenn Spitzer, Fuel Reimb., \$43.00; State Treasurer, CAA Overpayment Refund, \$7.88; Sully Co Hwy, Snow Wings, \$2,000.00; Ten-45 Grocery, Supplies, \$45.26; USPS, Treasurer Postage, \$1,123.50; USPS, Auditor Postage, \$342.00; USPS, Juror Postage, \$204.60; ValleyTelco, December Phone/Internet, \$763.62; VanDiest Supply Co, Weed Supplies, \$6,300.00; VISA, Supplies/Hotel Rooms/Equip./Subscription, \$1,264.33; Web Water, Courthouse Water, \$112.50; SD Game, Fish and Parks, Animal Damage Control, \$2,326.20; SDACC M&P, October Fees, \$130.00; State Treasurer, Money Due to State, \$44,005.31; State Treasurer, Sales/Excise Tax, \$410.61; November amount remitted to Cities/Schools/Townships, \$1,882,124.18; Avera Health, Dependent Insurance, \$578.73; Guardian, Cobra Insurance, \$101.18.

Metzger moved and Beilke seconded to approve the forgoing claims. All voted in favor. Motion carried.

#### **SALARIES OF OFFICERS AND EMPLOYEES:**

Commissioners, \$3,153.05; Auditor, \$6,241.08; Treasurer, \$6,371.08; State's Attorney, \$6,032.59; Government Building, \$2,952.86; Director of Equalization, \$9,414.08; Register of Deeds, \$6,541.08; Veteran Service Officers, \$1,613.32; Sheriff, \$8,030.18; Coroner, \$150.00; Extension, \$2,900.41; Weed Control, \$448.16; Planning and Zoning, \$150.00; Road & Bridge/Secondary Roads, \$42,837.74; Snow Removal, \$373.51; Emergency Management, \$953.35; Eureka Joint Law, \$3,383.66; Leola Joint Law, \$3,383.66.

McPherson County's Share of the following:

Social Security and Medicare: CorTrust Bank: \$7,346.10

Insurance: American Family, \$564.56, Avera Health, \$10,063.19; Vision Care, \$269.70; MetLife, \$184.67; South Dakota Retirement System, \$5,860.42

#### **SEALED BIDS:**

As of 11AM no sealed bids for the 1998 International Truck VIN#1HTGCADR3WH538287 and the 2000 International Truck VIN#1HTGCADT1YH309184 had been submitted.

#### **OTHER MATTERS DISCUSSED AND ACTION TAKEN:**

Auditor's Office

Feickert moved and Beilke seconded to transfer the following, the budgeted \$419,074 from General Fund to the Road and Bridge Fund; \$2,670.96 from Emergency and Disaster Restricted for First Responder to Emergency and Disaster Restricted. All voted in favor. Motion carried. The 2020 budget has been approved by the Department of Revenue. The new election equipment was received and will be set up by Election Systems and Software. There is a legislative forum to be held on December 18<sup>th</sup> beginning at 2PM at the Leola School. Beilke moved and Kunz seconded to accept and sign the 2020 SDPAA Endorsement. All voted in favor. Motion carried.

#### Surplus Equipment

Beilke moved and Metzger seconded to recycle the 2M100 ballot counters and 5 Automark machines, the value will be included as a trade-in on the new election equipment to be purchased with a federal security grant through the State of South Dakota and to dispose of the broken/unusable mayo scale and bulletin board from the nurses office. All voted in favor. Motion carried.

#### State's Attorney

Deputy State's Attorney Hoffman has researched the legal classifications of the Kenwood Manor housing project at the request of Leola Housing and Redevelopment. Beilke moved and Feickert seconded to accept the following: that Kenwood Manor is considered tax exempt as long as they have debt; they are required to file annual profit/loss statements with the County Director of Equalization; should Kenwood Manor reach a point where it is debt free the project would be required to make payments in lieu of taxes. All voted in favor. Motion carried. Auditor Howard will do an abatement of the current taxes on Kenwood Manor.

#### Pre-Disaster Mitigation Planning– NECOG

An update, prepared by NECOG, was read to the board. NECOG staff attended a local Mitigation Planning workshop in Pierre. The training was conducted by FEMA and focused on new requirements. NECOG continues to make progress on updating McPherson County's PDM Plan.

#### Drainage Board

At 10:30AM Kunz moved and Metzger seconded to meet as the McPherson County Drainage Commission. All voted in favor. Motion carried. The commission met concurrently with the Board of Commissioners and their minutes are listed in a separate section.

#### Planning and Zoning Ordinance Update

The goals of county planning and zoning were discussed along with the template of the new ordinance. Which board the commissioners would like to serve the board of adjustment and how specific duties and decisions will be divided amongst the zoning administrator, zoning board and the board of adjustment was also discussed. The next zoning board meeting is Tuesday December 10<sup>th</sup>.

#### Highway Department

Rick Rau updated the board on the Clark Engineering bridge inspection recommendations. Options to meet the recommendations were considered. Equipment/Supply needs within the department were discussed. Rau updated the board on graveling and snow removal from the recent storm. Kunz moved and Feickert seconded to call for fuel bids for 2019 to be opened at 10AM on January 7<sup>th</sup>, 2020. All voted in favor. Motion carried.

#### Right of Way Permits

Kunz moved and Beilke seconded to approve the following right of way permit: ValleyTelco to bore BFO 12 fiber cable between section 5 of 127N-69W and section 32 of 128N-69W. All voted in favor. Motion carried.

#### County Road 21 Speed

Feickert moved and Metzger seconded to decrease the speed limit to 40mph for trucks on County Road 21 off of County Road 8 to the state line, the highway department will install the necessary signs. All voted in favor. Motion carried.

#### Walworth County Jail

Metzger attended the Walworth County Commissioners meeting on November 19<sup>th</sup> and shared McPherson County's concerns with the Walworth County Commission. Metzger will attend future Regional Jail Board meetings beginning in January.

#### Executive Session

Kunz moved and Beilke seconded to enter into executive session at 1:05PM to conduct interviews for the county wide veterans service officer position. All voted in favor. Motion carried. At 3:05PM Kunz moved and Metzger seconded to exit executive session. All voted in favor. Motion carried. Feickert moved and Beilke seconded to inform all candidates that the VSO officer appointment decision will be made on December 27<sup>th</sup>. All voted in favor. Motion carried.

#### Meeting Authorizations

Feickert moved and Beilke seconded to approve the following meeting authorizations: Lindley Howard and Tiffany Weiszhaar to attend the ULTRA Software meeting in Watertown on December 5<sup>th</sup>; Darrell Pfeifle to attend the VSO mini conference on December 10<sup>th</sup>. All voted in favor. Motion carried.

#### Miscellaneous Items and Reports

Options for a new copier for the Sheriff/DOE/Emergency Management Departments from Century Business Products were discussed. The following miscellaneous items and reports were reviewed and approved: Register of Deeds statement of fees collected during the month of November 2019 for the amount of \$1,776.50, Register of Deed's Modernization and Preservation fees collected during month of November 2019 for the amount of \$205.00, Auditor's Account with the County Treasurer as of November 30<sup>th</sup>, 2019 as follows: total amount of deposits in Leola Bank, \$172,188.60, total amount of actual cash, \$1,268.46; total amount of checks and drafts in treasurer's possession not exceeding three days, \$78,426.62;

Itemized list of all items, CD's, \$1,158,318.43; Super savings, \$1,787,627.81; total, \$3,197,829.92.

At 3:40PM Feickert moved and Beilke seconded to adjourn the meeting. All voted in favor. Motion carried. The commission will meet to conclude year-end on December 27<sup>th</sup> beginning at 10:00AM and in regular session on January 7<sup>th</sup> beginning in 10:00AM.

ATTEST:

Lindley Howard  
McPherson County Auditor

Jeff Neuharth  
Chairman of Board of Commissioners