

**McPherson County Board of Commissioners**  
**Minutes of Proceedings**  
**August 6<sup>th</sup>, 2019**

The McPherson County Board of Commissioners met in regular session on Tuesday, August 6<sup>th</sup>, 2019 in the Commissioners chambers. Chairman Neuharth called the meeting to order at 9:00AM. Members present were, Delmar Metzger, Anthony Kunz, and Sid Feickert. Absent: Rick Beilke. Also present: Don Kallenberger, Austin Hoffman, Glenn Spitzer.

Metzger moved and Feickert seconded to approve the August agenda. All voted in favor. Motion carried. Kunz moved and Feickert seconded to approve the minutes of the July 2<sup>nd</sup> Commissioners meeting and the July 2<sup>nd</sup> Drainage meeting. All voted in favor. Motion carried.

**CLAIMS APPROVED:**

4DK Electric, Courthouse Light Repair, \$76.53; A&B Business INC., ROD Copier Repair/Sheriff & DOE Service Contract, \$646.66; Access Elevator, Lift Maintenance, \$839.19; Agtegra- Leola Shop, Hwy/Sec Road/Sheriff/Conservation Supplies, \$10,647.10; American Solutions for Business, Sheriff Folders, \$106.39; AmeriPride Services, Linen Services, \$503.95; AT&T, Cell Phones, \$414.48; Auto Value, Hwy Parts, \$171.57; Avera Occupational Medicine, Hwy Random Test, \$79.80; Best Western of Huron, Extension Hotel Room, \$70.00; Black Hills Ammunition, Sheriff Supplies, \$329.50; Butler, Hwy Repairs, \$2,936.07; Thomas Cogley, Court Appointed Attorney, \$104.50; Connecting Point, Server Maint./Backup, \$85.00; C&R Supply, Weed Spraying Supplies, \$649.53; Crawford Trucks & Equipment, Hwy Parts/Repair, \$4,374.18; Curt's Repair, Hwy Parts, \$157.29; Custom Cage, Sheriff Vehicle Equip., \$75.00; D-Ware, Hwy Conference Registration, \$135.00; Dakota Electronics, Sheriff Antenna Replacement, \$47.00; Edmunds Co Sheriff, Prisoner Care, \$195.00; Trisha Erdmann, Reimbursement, \$100.99; Eureka City, Hwy Utilities, \$41.50; FEM Electric Association, Utilities, \$198.71; Flint Hills Resources, Hwy Supplies, \$129,922.97; Galls INC, Sheriff Supplies, \$118.89; Gappa Electric, Hwy Repair, \$550.66; Jack Geffre, COBRA Reimb., \$151.45; Gene's Oil Company, Supplies, \$2,048.27; Heartland, Hwy Utilities, \$35.00; Donna Hoffman, Achievement Day Bags, \$90.00; Homestead Building Supplies, Courthouse/Hwy Supplies, \$352.33; George Hulscher, Zoning Mtg Mileage, \$29.40; Alvin Kallas, Zoning Mtg Mileage, \$10.50; Don Kallenberger, State's Attorney Rent/Reimb., \$388.15; Kary's Service Station, Leola Joint Law Tires, \$224.00; Kimball Midwest, Hwy Parts, \$864.73; Kleins, Extension Supplies, \$119.88; Richard Kolb, Zoning Mtg Mileage, \$2.94; Lakeside Lumber, Hwy Supplies, \$60.95; Leola City, Utilities, \$94.00; Les's Standard, Hwy Repair, \$42.75; Lien Transportation, Hwy Asphalt, \$1,265.19; Light and Siren, Sheriff Vehicle Equip., \$497.53; Greg McCulloch, Clothing Allowance, \$200.00; McPherson Co Herald, Publishing, \$233.09; MDU, Utilities, \$618.19; Menards, Courthouse/Hwy Supplies, \$867.32; Microfilm Imaging Systems INC, ROD/M&P Equip Rent, \$738.80; Midwest Pump & Tank, Hwy Pump Repair, \$5,094.61; Nartec, INC., Sheriff Supplies, \$298.34; National 4-H Council, Extension Supplies, \$136.10; National Sheriff Assoc., Sheriff Membership, \$60.00; Newman Traffic Signs, Hwy Signs, \$721.24; Northeastern Mental Health, 2019 Allocation, \$3500.00; Northwest Blade, Publishing, \$495.18; PERU, Inmate Medical Insurance, \$32.24; Pomp's Tire Service Inc., Hwy

Supplies, \$2,510.13; Praxair Distribution, Hwy Supplies, \$188.24; Premier, Hwy Supplies, \$686.77; Quill Corp., Supplies, \$1,174.96; Jackie Rau, Extension Mileage/Meals/Parking Pass, \$120.50; RDO Equip., Hwy Parts, \$111.30; SDACO, Conference Registration, \$1,295.00; SD Dept. of Revenue, DOE Books, \$440.00; SD Newspaper Assoc., Hwy Ad, \$390.00; SDSU Dept of Animal Sciences, Extension Binders, \$25.00; Ten-45, Extension/Courthouse Supplies, \$176.27; The Lodge at Deadwood, Hwy Hotel, \$294.00; True North Steel, Hwy Supplies, \$20,715.24; Van Diest Supply Co, West Nile Chemical, \$2,820.75; VISA, Supplies/Postage/Subscription, \$257.75; Web Water, Courthouse Water, \$93.00; West McPherson EMS, Ambulance Insurance, \$4,800.00; Westside Heating & AC, Hwy Propane, \$288.00; Duane Wolf, Stump Removal, \$120.00; North Central E911, Jan-June Remittance, \$13,065.90; SDACC M&P, June Fees, \$114.00; State Treasurer, Money Due to State, \$56,188.99; State Treasurer, Sales Tax, \$9.49; Avera Health, Dependent Insurance, \$578.73; Guardian, Cobra Insurance, \$233.71.

Feickert moved and Kunz seconded to approve the forgoing claims. All voted in favor. Motion carried.

**SALARIES OF OFFICERS AND EMPLOYEES:**

Commissioners, \$3,153.05; Auditor, \$6,191.08; Treasurer, \$6,371.08; State's Attorney, \$6,032.59; Government Building, \$2,952.86; Director of Equalization, \$8,673.56; Register of Deeds, \$6,291.08; Veteran Service Officers, \$1,624.32; Sheriff, \$8,030.18; Extension, \$2,911.41; Weed Control, \$1,328.16; Planning and Zoning, \$90.00; Road & Bridge/Secondary Roads, \$44,928.35; 911, \$11.00; Emergency Management, \$811.68; Eureka Joint Law, \$2,943.78; Leola Joint Law, \$3,383.66.

McPherson County's Share of the following:

Social Security and Medicare: CorTrust Bank: \$7,494.46

Insurance: American Family, \$564.56, Avera Health, \$9,563.19; Vision Care, \$215.76; MetLife, \$179.49; South Dakota Retirement System, \$5,938.37

**ADDITIONAL SALARIES:**

Kunz moved and Feickert seconded to add Jeff Tschappet as a part-time seasonal employee to spray mosquitos at the rate of \$18/hour. All voted in favor. Motion carried.

**RESOLUTIONS:**

**RESOLUTION NUMBER 19-08**

**"ESTABLISHING PLANNING AND ZONING PERMIT APPLICATION FEES"**

WHEREAS, the Zoning Ordinance for McPherson County requires that McPherson County shall establish the fees for each of the planning and zoning permits provided for within said Ordinance; and

WHEREAS, there is an inherent cost for the publication of said notice(s) for each permit application that is correlated directly related to each respective application; and

WHEREAS, there is an inherent cost of notification by certified letter to all adjacent or affected neighboring landowners; and

WHEREAS, the Board of County Commissioners have hereby elected to establish said fees for all planning and zoning permits by resolution to be reviewed annually in January of each calendar year;

NOW THEREFORE BE IT BE RESOLVED that the following fee schedule be established:

Building Permit - \$20

Variance Permit - \$25

Special Exemption - \$25

Conditional Use - \$25

Drainage Permit - \$100

5-Mile Manure (from within county) - \$250/day plus a \$1000 bond

5-mile Manure (from out of county) - \$100/load

BE IT FURTHER RESOLVED THAT the permit applicant must pay the permit fee prior to the application being reviewed by the Zoning Board and/or Drainage Commission. In the event than an applicant initiates a project prior to obtaining necessary permits the cost of the permit fee will increase to an amount equal to the original permit fee plus 10-fold the original permit fee. In addition to the permit fee the applicant will be billed for all publication and certified mailing costs that are directly associated with the permit and no permit shall be issued until such costs are reimbursed to McPherson County.

Dated this 6<sup>th</sup> day of August 2019 at Leola, South Dakota.

ATTEST:

Lindley Howard  
McPherson County Auditor

Jeff Neuharth  
Chairman of the Board of Commissioners

Kunz moved for the adoption of Resolution Number 19-08, Metzger seconded the foregoing motion. Upon roll call vote, thereon all voted in favor. Motion carried, and resolution number 19-08 was declared duly adopted.

**RESOLUTION 19-09**  
**“PLAT APPROVAL”**

“Be it resolved by the board of County Commissioners of McPherson County, South Dakota, that the Plat showing; “Waltman-Schaunaman Addition in the NW ¼ of Section 22-T126N-R67W of the 5<sup>th</sup> P.M., McPherson County, South Dakota” having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments.

Dated this 6<sup>th</sup> day of August, 2019 at Leola, SD

ATTEST:

Lindley Howard  
McPherson County Auditor

Jeff Neuharth  
Chairman of the Board of Commissioners

Metzger moved for the adoption of Resolution Number 19-09, Kunz seconded the foregoing motion. All voted in favor. Motion carried and Resolution Number 19-09 was declared duly adopted.

**OTHER MATTERS DISCUSSED AND ACTION TAKEN:**

Liquor License Hearing

Kunz moved and Metzger seconded to approve the Malt Beverage and On Sale Liquor License for a special even to operate outside of a municipality, NW1/4 of Section 23 T126-R68 on September 14<sup>th</sup>, 2019 until 1am on September 15<sup>th</sup>, 2019 in the name of Joyce Carmen. All voted in favor. Motion carried.

Emergency Management

Kunz moved and Feickert seconded to accept the resignation of Allen Adam from the LEPC Board and to appoint Casey Jundt to fill the vacancy. All voted in favor motion.

Kunz moved and Feickert seconded to hire Jeff Tschappet for \$18/hr as a part-time seasonal employee to spray for mosquitos at Grassland Colony, allow him to use the county pickup while spraying and cover him for workman's comp while he is performing duties for the county. All voted in favor. Motion carried.

A FEMA IGA Specialist visited with the commission about the FEMA process & program for reimbursement after the March 13<sup>th</sup>-15<sup>th</sup> blizzard and subsequent flooding.

Courthouse Van

Feickert moved and Metzger seconded to surplus the 2004 Dodge Caravan Minivan VIN#1D4G P24R34B527669 at the Schock Consignment Sale on September 21<sup>st</sup>, 2019 in Leola. All voted in favor. Motion carried.

Courthouse Server

Feickert moved and Kunz seconded to accept DRN Readitech's server quote and to move forward with installation. All voted in favor. Motion carried.

State of South Dakota – Livestock Development Project Program

A new program available through the state was discussed and the process of getting eligible developers enrolled into the program.

Zoning Board

Richard Kolb, representing the Planning and Zoning Board, expressed concerns the board has with the outdated zoning ordinance. The board met with NECOG and the cost to have NECOB update/rewrite the ordinance is \$2,500. Feickert moved and Metzger seconded to allow NECOG to update the ordinance with input from the Planning and Zoning Board. All voted in favor. Motion carried.

### Drainage Board

At 10:40AM Feickert moved and Kunz seconded to meet as the McPherson County Drainage Commission. All voted in favor. Motion carried. The commission met concurrently with the Board of Commissioners and their minutes are listed in a separate section.

### Highway Department

Kunz moved and Metzger seconded to transfer \$90,410.29 from unorganized to county road and bridge. All voted in favor. Motion carried.

Glenn Spitzer updated the board on the progress with blading and graveling roads around the county. A snow removal bill was discussed. Spitzer informed the board that Demkota has been slow to pay their monthly 5-mile manure variance load permit fees. The State's Attorney will send Demkota a letter.

### Right of Way Permits

Metzger moved and Kunz seconded to approve the following right of way permit: WEB Water, to bore a potable water line in Section 30 of T126-R69. All voted in favor. Motion carried.

### Executive Session

Metzger moved and Kunz seconded to enter into executive session at 11:20AM to discuss employment matters. All voted in favor. Motion carried. Kunz moved and Feickert seconded to exit executive session at 11:30AM.

As a result of executive session Feickert moved and Kunz seconded that the open highway position be offered to the top candidate pending pre-employment screenings. All voted in favor. Motion carried.

### Executive Session

Kunz moved and Feickert seconded to enter into executive session at 11:50AM to discuss personnel matters. All voted in favor. Motion carried. Feickert moved and Kunz seconded to exit executive session at 12:30PM. No action taken.

### Treasurer's Office

Donna Breitag met with the board about concerns of a bad check in the amount of \$5,944.46 and asked that action be taken by the State's Attorney.

### Executive Session

Kunz moved and Metzger seconded to enter into executive session at 1:20PM to discuss employment matters. All voted in favor. Motion carried. Feickert moved and Metzger seconded to exit executive session at 1:35PM. No action taken.

### 2020 Budget

Department requests and tax revenue were reviewed and the provisional budget. The Auditor will make the board recommended changes. A provisional budget hearing will be held on September 3<sup>rd</sup> at 9AM and the final 2020 budget will be adopted on September 24<sup>th</sup> at 9AM.

#### Meeting Authorizations

Feickert moved and Kunz seconded to approve the following meetings: Darrell Pfeifle and Harvey Schiable to attend the SDVSO benefit school in Pierre August 26-29; Lindley Howard, Donna Breitag, Vicki Geffre, Glenn Spitzer, Sid Feickert, Jeff Neuharth, Delmar Metzger to attend the SDACC Fall Convention in Pierre September 16-17; Michael Schwingler to attend the Weed Commission Meeting and Tour in Rapid City September 10-11<sup>th</sup>, Pastor Ryan Gage to attend Chaplin Training in September in Bismarck, Sharon Guthmiller to attend 911 Conference in Bismarck September 10-12; Dawn Jenner to attend Dware Conference in Mitchell September 18-19. All voted in favor. Motion carried.

#### Becky Wolff

Becky Wolff updated the board that the replacement boiler parts have been received and the new door handles have been installed on the second floor.

#### Miscellaneous Items and Reports

The following miscellaneous items and reports were reviewed and approved: Register of Deeds statement of fees collected during the month of June 2019 for the amount of \$4,128.75, Register of Deed's Modernization and Preservation fees collected during month of July 2019 for the amount of \$405.00, Auditor's Account with the County Treasurer as of July 31<sup>st</sup>, 2019 as follows: total amount of deposits in Leola Bank, \$310,712.65; total amount of actual cash, \$1,140.67; total amount of checks and drafts in treasurer's possession not exceeding three days, \$11,139.68; Itemized list of all items, checks and drafts in the Treasurer's possession over three days, \$5,944.466,173.26; CD's, \$1,154,265.87; Super savings, \$1,412,920.48; total, \$2,896,123.81.

At 3:30PM Feickert moved and Kunz seconded to adjourn the meeting. All voted in favor. Motion carried. The commission will meet in regular session September 3<sup>rd</sup> beginning at 9:00AM and on September 24<sup>th</sup> beginning at 9:00AM.

ATTEST:

Lindley Howard  
McPherson County Auditor

Jeff Neuharth  
Chairman of Board of Commissioners