

McPherson County Board of Commissioners
Minutes of Proceedings
July 2nd, 2019

The McPherson County Board of Commissioners met in regular session on Tuesday, July 2nd, 2019 in the Commissioners chambers. Chairman Neuharth called the meeting to order at 9:05AM. Members present were, Rick Beilke, Anthony Kunz, and Sid Feickert. Absent: Delmar Metzger. Also present: Don Kallenberger, Austin Hoffman, Glenn Spitzer, Lanette Butler.

Feickert moved and Beilke seconded to approve the July agenda. All voted in favor. Motion carried. Kunz moved and Beilke seconded to approve the minutes of the June 4th Commissioners meeting and the June 4th Drainage meeting. All voted in favor. Motion carried.

CLAIMS APPROVED:

A&B Buisness INC., Extension Copier Repair, \$397.26; Dave Ackerman, Sheriff Training/Postage Reimbursement, \$86.00; Agtegra- Leola Shop, Hwy/Sec Road/Sheriff/Conservation Supplies, \$23,099.95; AmeriPride Services, Linen Services, \$472.44; Area IV Senior Meals, 2019 Allocation, \$1,500.00; AT&T, Cell Phones, \$540.17; Auto Value, Hwy Supplies, \$14.14; Baycom, Sheriff Vehicle Equipment, \$414.00; Butler Machinery Co., Hwy Supplies, \$2,925.85; Thomas Cogley, Court Appointed Attorney, \$363.00; Thomas Cogley, Court Appointed Attorney, \$827.10; Connecting Point, Server Maint./Backup/Software Contacts, \$10,020.00; CorInsurance, Ambulance Insurance, \$3,052.00; C&R Supply, Weed and Pest Supplies, \$155.06; Crawford Trucks & Equipment, Hwy Supplies \$398.31; Curt's Repair, Sheriff/Joint Law Supplies, \$120.20; Dakota Fluid Power, Hwy Supplies, \$260.65; Dakota Data Shred, Auditor/Treasurer/Sheriff Shredding, \$164.80; DMI, Hwy Supplies, \$2,272.81; Trisha Erdmann, Postage Reimb., \$2.35; Eureka City, Hwy Utilities, \$41.50; Eureka Community Health, 3rd QTR Nursing, \$7,125.00; Eureka MFG, Hwy Angle Iron, \$12.55; FEM Electric Association, Utilities, \$303.37; Flint Hills Resources, Hwy STP Supplies, \$174,315.41; Vicki Geffre, ROD Bookcase Reimb., \$69.00; Gene's Oil Company, Supplies, \$2,269.59; G&R Controls, Boiler Repair, \$5,838.37; HF Jacobs, Gravel, \$15,237.96; Homestead Buiding Supplies, Courthouse/Hwy Supplies, \$1,192.10; Lindley Howard, Auditor Postage Reimb., \$6.85; Jensen Rock & Sand INC, Hwy Hot Mix, \$51,575.79; Jodi Kallas, Shooting Sports Reimb., \$91.20; Don Kallenberger, State's Attorney Rent/Reimb., \$328.40; Kappes Tree Service, Courthouse Tree Removal, \$375.00; Richard Kolb, Zoning Mtg Mileage, \$2.94; Lakeside Lumber, Sheriff Keys, \$13.14; Patricia Larman, Urinalysis, \$50.00; Leola Ambulance, Ambulance Mileage, \$3,701.00; Leola City, Utilities, \$582.00; Long Lake Town, Hwy Utilities, \$156.00; McPherson Co Herald, Publishing, \$249.62; MDU, Utilities, \$567.81; Menards, Hwy Supplies, \$96.86; Network Distribution, Courthouse Supplies, \$146.02; NorthStar, Propane, \$504.67; PERU, Inmate Medical Insurance, \$31.20; Darrell Pfeifle, VSO Reimb., \$126.33; Pomp's Tire Service, Inc., Hwy Supplies, \$4,314.00; Praxair Distribution, Highway Supplies, \$51.75; Premier, Hwy Supplies, \$755.93; Quill Corp., Supplies, \$628.74; Jackie Rau, Extension Mileage & Reimb., 305.49; Harvey Schaible, VSO Rent/Utilities Reimb., \$421.97; SD Federal Property Agency, Hwy Tools/Dozer, \$40,321.30; SD Property Management, 2-Hwy Semi Trucks/Plows/Tank, 57,200.00; SD Public Health, Tax

Screen, \$125.00; Share Corporation, Courthouse Supplies, \$261.88; Glenn Spitzer, Hwy Reimb., \$60.98; Taliaferro Law Firm, Court Appointed Attorney, \$584.65; Ten-45, Extension/Courthouse/Hwy Supplies, \$108.72; Valley Telco, Phone/Internet, \$739.13; VISA, Supplies/Postage/Courthouse Equip, \$1,116.63; Walworth County, Prisoner Care, \$95.00; Web Water, Courthouse Water, \$283.50; West McPherson EMS, Ambulance Mileage, \$3,116.50; SDACC M&P, May Fees, \$130.00; State Treasurer, Money Due to State, \$57,179.67; State Treasurer, Sales Tax, \$7.84; McPherson Co Treasurer, Courthouse Pickup Registration, \$21.20; USPS, DOE Postage, \$1,100.00; Avera Health, Dependent Insurance, \$578.73; Guardian, Cobra Insurance, \$264.00.

Beilke moved and Kunz seconded to approve the forgoing claims. All voted in favor. Motion carried.

SALARIES OF OFFICERS AND EMPLOYEES:

Commissioners, \$6,153.05; Auditor, \$6,171.08; Treasurer, \$7,121.08; State's Attorney, \$6,782.59; Government Building, \$2,952.86; Director of Equalization, \$8,923.56; Register of Deeds, \$7,021.08; Veteran Service Officers, \$3,113.32; Sheriff, \$6,105.70; Extension, \$2,900.41; Weed Control, \$314.24; Planning and Zoning, \$30.00; Road & Bridge/Secondary Roads, \$47,987.82; Emergency Management, \$700.01; Eureka Joint Law, \$3,520.39; Leola Joint Law, \$3,214.48.

McPherson County's Share of the following:

Social Security and Medicare: CorTrust Bank: \$8,067.07

Insurance: American Family, \$376.00, Avera Health, \$9,563.19; Vision Care, \$242.73; MetLife, \$184.67; South Dakota Retirement System, \$6,037.11

INCREASED SALARIES:

Feickert moved and Beilke seconded to increase the salary of Jackie Kessler Deputy Accessor to \$2720/month for 40 hours per week beginning August 1st, 2019. All voted in favor. Motion carried.

Kunz moved Beilke seconded to pay Dawn Jenner \$18.76/hour, the same rate part-time experienced operators receive, when she operates equipment on the road crew; her office salary remains the same as was approved in January. All voted in favor. Motion carried.

RESOLUTION:

RESOLUTION NUMBER 19-07

"EQUIPMENT TRANSFER TO VOLUNTEER EMERGENCY SERVICES IN MCPHERSON COUNTY"

WHEREAS, McPherson County as a political subdivision has an obligation and responsibility to oversee the safety and protection of its citizens, and

WHEREAS, the volunteers of the Leola Ambulance service and Fire Departments of Eureka, Leola and Long Lake respond to emergencies and act on the front-lines in those cases of emergency where safety and protections of person and property are paramount, including potential danger to those volunteers responding; and

Whereas, specialized equipment, such as an ambulance step, ambulance door switch, AED machines and emergency trauma medical kits, are valuable tools to assist in the protection of citizens, and

WHEREAS, McPherson County has in its possession an ambulance step, ambulance door switch, 3 AED machines and 3 emergency trauma medical kits that could be put to better use by placing this equipment in the hands of those services and departments that respond in cases of emergency,

NOW THEREFORE BE IT RESOLVED, that McPherson County shall transfer possession and ownership of the ambulance step and ambulance door switch to the Leola Ambulance service, and one AED machine and one emergency trauma medical kit to each Fire Department in Eureka, Leola and Long Lake to assist in the fulfillment of its obligation and responsibility to protect its citizens.

Dated this 2nd day of July, 2019 at Leola, South Dakota.

ATTEST:

Lindley Howard
McPherson County Auditor

Jeff Neuharth
Chairman of the Board of Commissioners

Feickert moved for the adoption of Resolution Number 19-07, Beilke seconded the foregoing motion. Upon roll call vote, thereon all voted in favor.

OTHER MATTERS DISCUSSED AND ACTION TAKEN:

Surplus Equipment

Beilke moved and Kunz seconded to surplus the following broken and unusable extension equipment to be recycled at 21st century recycling; Dell Dimensions E520 computer, Sharp AR287 copier, Gateway laptop. All voted in favor. Motion carried.

State Per Diem Reimbursement Rates

Kunz moved and Beilke seconded to accept the new state rates for meal reimbursement beginning July 1st, 2019. All voted in favor motion.

Fund Transfer

Feickert moved and Beilke seconded to transfer \$4,406.80 from Emergency Management Restricted for First Responder to Emergency Management Restricted. All voted in favor. Motion carried.

Abatement

Feickert moved and Kunz seconded to approve the following abatement for taxes not received in 2013 on School and Public lands, the land has since been leased to another party:

Abatement #19-01 Bonin- taxes abated 2013 - County amount abated \$351.04

All voted in favor. Motion carried.

Highway Department

Feickert moved and Beilke seconded to enter into the State of South Dakota DOT funding Agreement for \$8,804.33 for the purpose of rehabilitating bridge 45-470-175 classified as in poor condition. All voted in favor. Motion carried.

Glenn Spitzer updated the board on the estimated schedule for replacing culverts, resealing, blading, and mowing top round. The open highway position was discussed. No applications have been received so far. The highway superintendent and secretary will look at statewide advertising options. Road breakup around the county was discussed along with possible solutions for chronic problem areas. Discussion was held on roads around the county that are underwater and what responsibility the county has to provide access to land. The county will make time to do minor fixes where possible and necessary for landowners to access their land. Kunz moved Beilke seconded to pay Dawn Jenner the same as any part-time experienced worker, \$18.76 per hour when she operates equipment on the road crew; her office salary remains the same as was approved in January 2019. All voted in favor. Motion carried.

Right of Way Permits

Beilke moved and Feickert seconded to approve the following right of way permits: FEM Electric to bore or plow a power cable between Section 30 and 31 of 126-66; FEM Electric to bore a power cable between Section 24 and 25 of 126-66; MDU to bore a service or transmission line between Section 16 and 17 of 126-67. All voted in favor. Motion carried.

DemKota Permit

Representatives from Demkota Adam Bode COO and Dan DeHaan joined the meeting along with Sam Wipf and Aaron Wipf from Spring Creek Colony. Discussion was held on Demkota's progress toward obtaining additional site permits in Spink and Brown County. The board reiterated that Demkota needs to secure an additional site so at times of extreme weather events loads could be taken to a more easily accessed location. Costs incurred this winter by the county due to additional road maintenance were discussed. Bode stated that Demkota would prefer an increase to the fees per load. The current \$50/load fee was discussed.

Kunz moved and Beilke seconded to raise the 5-mile manure variance permit fee from \$50/load to \$100/load beginning on August 1st, 2019. All voted in favor. Motion carried.

Beilke moved and Kunz seconded to extend the 5-mile manure variance permit that was granted to Demkota Beef Plant at the June 2019 meeting until March 1st, 2020. The following conditions will continue: (1) To lessen road wear Demkota will travel the original route - hwy 10, north on C23, west on C2 and south on C21 to location for approximately 50% of the loads, the other 50% of the load will be hauled on the alternative route - enter McPherson County going west on C2, south on C21 to location, (2) approval must be obtained from Wachter and Weber Townships in McPherson County and also from Brown County and Dickey County if the

approved route and/or alternate route includes any of their county roads. All voted in favor. Motion carried.

Demkota representatives will update the board on their progress towards obtaining another site at the February 2020 meeting.

Drainage Board

At 10:45AM Feickert moved and Kunz seconded to meet as the McPherson County Drainage Commission. All voted in favor. Motion carried. The commission met concurrently with the Board of Commissioners and their minutes are listed in a separate section.

Harrison Township Concerns

Darrell Graf presented a letter to the Commissioners outlining his many concerns with various activities in and around the Long Lake community within Harrison Township. The board informed Graf that they have no control or jurisdiction over city ordinances, city fees or any city business. State's Attorney Kallenberger and Deputy States Attorney Hoffman advised Graf that a judge and the circuit court system is the best place to determine the validity of certain matters that were discussed in his letter.

Sheriff Department

Ackerman informed the board that the ordered 2019 Ford pickup is on track for an August delivery date.

Director of Equalization

Lanette Butler presented the Top Dollar numbers to the board. Butler asked the board to consider moving up the installation of the needed new server at the courthouse from January of 2020 to this summer. Vanguard has completed the first initial data dump so the conversion process is on track for possibly September if the county has the new server in place by then. A quote has been requested from Connecting Point and an additional quote will be requested from another company so all server options can be considered in August.

Feickert moved and Beilke seconded for Jackie Kessler, Deputy Appraiser to start the CAA certification process, receive the raise accompanying that and to increase her hours from 35hrs/week to 40hrs/week, effective August 1st, 2019. The Deputy Appraiser position is eligible to earn and accrue comp time for any work done outside of the position's normal 8am-5pm, 40hrs/week schedule. All voted in favor. Motion carried.

Executive Session

Kunz moved and Feickert seconded to enter into executive session at 12:05PM to discuss personnel matters. All voted in favor. Motion carried. Feickert moved and Beilke seconded to exit executive session at 12:20PM.

As a result of executive session Feickert moved and Beilke seconded that employees are only able to earn comp time for work done outside of their position's normal working hours. All voted in favor. Motion carried.

Executive Session

Kunz moved and Beilke seconded to enter into executive session at 1:00PM to discuss personnel matters. All voted in favor. Motion carried. Feickert moved and Beilke seconded to exit executive session at 1:10PM.

As a result of executive session Kunz moved and Beilke seconded to offer overtime to highway personal at the discretion of the highway superintendent for blading. All voted in favor. Motion carried.

Colonial Life

Derek Converse, a representative from Colonial Life met with the board and explained the benefits offered in the additional options the county will offer for dental and vision insurance.

Register of Deeds Office

Vicki Geffre informed the board that some documents currently kept on the third floor need to be moved into an area that can be climate-controlled. The old sheriff's vault on the second floor is currently used for miscellaneous storage and all departments currently using the vault are willing to move their items. It was requested that new or used locking door handles be placed on the doors into the area adjacent to the vault and the fridge be moved so the entire space can be utilized by the Register of Deeds.

Courthouse Repairs

New flooring is requested in the three second floor interior offices that currently have carpet tiles showing a lot of wear. Flooring options and pricing were discussed.

Miscellaneous Items and Reports

The following miscellaneous items and reports were reviewed and approved: Veteran's Service Officer's quarterly reports, Register of Deeds statement of fees collected during the month of June 2019 for the amount of \$2,469.50, Register of Deed's Modernization and Preservation fees collected during month of June 2019 for the amount of \$285.00, Auditor's Account with the County Treasurer as of July 1st, 2019 as follows: total amount of deposits in Leola Bank, \$159,418.86; total amount of actual cash, \$1,338.29; total amount of checks and drafts in treasurer's possession not exceeding three days, \$6,598.35; Itemized list of all items, checks and drafts in the Treasurer's possession over three days, \$6,173.26; CD's, \$1,154,265.87; Super savings, \$2,008,561.44; total, \$3,336,356.07.

At 2:15PM Kunz moved and Beilke seconded to adjourn the meeting. All voted in favor. Motion carried. The commission will meet in regular session August 6th beginning at 9:00AM.

ATTEST:

Lindley Howard
McPherson County Auditor

Jeff Neuharth
Chairman of Board of Commissioners