

**McPherson County Board of Commissioners**  
**Minutes of Proceedings**  
**June 4<sup>th</sup>, 2019**

The McPherson County Board of Commissioners met in regular session on Tuesday, June 4th, 2019 in the Commissioners chambers. Chairman Neuharth called the meeting to order at 9:00AM. Members present were, Delmar Metzger, Rick Beilke, Anthony Kunz, and Sid Feickert. Also present: Don Kallenberger, Austin Hoffman.

Kunz moved and Beilke seconded to approve the agenda of the June. All voted in favor. Motion carried. Feickert moved and Metzger seconded to approve the minutes of the May 7<sup>th</sup> Commissioners meeting and the May 7<sup>th</sup> Drainage meeting. All voted in favor. Motion carried.

**CLAIMS APPROVED:**

Aberdeen Chrysler Center, Sheriff Repairs, \$299.61; Agtegra- Leola Shop, Hwy/Sec Road/Courthouse Supplies, \$18,429.07; AmeriPride Services, Linen Services, \$472.44; Aspire, Inc., 2019 Allocation, \$2,160.00; AT&T, Cell Phones, \$413.57; Auto Value, Hwy Pickup Parts, \$133.11; Avera Occupational Medicine, Hwy Drug Test, \$79.80; Beadle Ford/Chrysler/Dodge, Hwy Supplies, \$6.60; Donna Breitag, Treasurer Mileage, \$134.40; Lanette Butler, DOE Meals and Mileage Reimb., \$391.76; Butler Machinery Co., Hwy Supplies, \$4,043.52; Connecting Point, Server Maint./Backup/Repairs, \$140.00; Crawford Trucks & Equipment, Hwy Supplies \$3,329.91; Credit Collections Bureau, Collections Commission, \$31.50; Curt's Repair, Sheriffs Repair/Investigation Storage, \$1,016.50; Dakota Electronics, Hwy Supplies, \$110.00; Dakota Fluid Power, Hwy Supplies, \$533.12; Dept of Legislative Audit, Fiscal Audit of County, \$10,720.25; Eureka City, Hwy Utilities, \$42.00; Eureka Plumbing and Heating, Hwy Supplies, \$9.75; FEM Electric Association, Utilities, \$328.35; Gappa Electric, Hwy Electrical Work, \$175.93; Lee Geffre, 2018 Insurance Deductible Reimb., \$900.00; Vicki Geffre, ROD Meals/Mileage/Reimb., \$227.42; Gene's Oil Company, Supplies, \$2,352.42; Grassland Colony, Road Haul Refund, \$1,000.00; Heartland Waste, Highway Utilities, \$70.00; Homestead Building Supplies, Hwy/Courthouse Supplies, \$104.80; Lindley Howard, Auditor Meals, \$21.00; Dawn Jenner, Hotel/Meals/Mileage Reimb., \$180.90; Jensen Rock & Sand INC, Rex Roller #7HZ-521 Hwy, \$5,000.00; Jensen Rock & Sand INC, Hwy Supplies (rock), \$16,439.46; JGE, Courthouse Mower Part, \$154.26; Don Kallenberger, States Attorney Rent/Mileage/Meals/2018 Insurance Deductible Reimb., \$845.59, Kimball Midwest, Hwy Supplies, \$363.90; LIVE Inc, 2019 Allocation, \$1,440.00; Matheson Tri-Gas Inc., Hwy Welder Supplies, \$94.62; McPherson County Herald, Publishing, \$590.15; MDU, Utilities, \$573.14; Microfilm Imaging Systems, ROD/M&P Equip Rent & Software Install, \$5,489.40; Midwest Pump & Tank, Hwy Supplies, \$1,204.88; Northwest Blade, Publishing, \$423.02; PERU, Inmate Medical Insurance, \$30.69; Plastic Works, Hwy Supplies Asphalt Liner, \$6,624.00; Pomp's Tire Service, Inc., Hwy Supplies, \$5,163.88; Popp Binding, Extension Supplies, \$156.12; Praxair Distribution, Highway Supplies, \$146.54; Premier, Highway Supplies, \$709.45; Schreiner Enterprises INC, Notary Seal, \$43.88; Quill Corp., Supplies, \$542.67; Ramkota Hotel-Pierre, Auditor/ROD Hotel Rooms, \$207.98; Kris Jacobsen, CLERP Admin., 2<sup>nd</sup> QTR CLERP, \$1,333.00; Share Corporation, Hwy Supplies, \$354.93; Ten-45,

Extension/Courthouse Supplies, \$124.76; The Lodge at Deadwood, DOE Conference Hotel, \$303.06; Tools Plus, Hwy Supplies, \$187.30; Transource Truck & Equipment, Hwy Supplies, \$120.82; Transource Truck & Equipment, 2010 International Prostar, \$8,500; Truenorth Steel, Hwy Supplies, \$11,127.90; USPS, PO Boxes Yearly Renewals, \$628.00; USPS, ROD Postage, \$248.00; Valley Telco, Phone/Internet, \$731.50; VanDiest Supply Company, Weed Control Supplies, \$3,735.25; VISA, Supplies/Courthouse Equip./Sherif Travel & Training/Hwy Hotel & Supplies, \$3,484.50; Wegner Auto, Courthouse 2019 Dodge Ram Pickup, \$27,647.00; Leola City, Courthouse Water, \$93.00; SDACC M&P, April Fees, \$66.00; State Treasurer, Money Due to State, \$25,168.85; State Treasurer, Sales & Excise Tax, \$68.82; Avera Health, Dependent Insurance, \$645.54; Guardian, Cobra Insurance, \$264.00.

Metzger moved and Kunz seconded to approve the forgoing claims. All voted in favor. Motion carried.

#### **SALARIES OF OFFICERS AND EMPLOYEES:**

Commissioners, \$3,153.05; Auditor, \$6,171.08; Treasurer, \$6,371.08; State's Attorney, \$6,032.59; Government Building, \$2,952.86; Director of Equalization, \$8,891.80; Register of Deeds, \$6,271.08; Veteran Service Officers, \$1,613.32; Sheriff, \$8,030.18; Coroner, \$150.00; Extension, \$2,911.41; Road & Bridge/Secondary Roads, \$43,674.66; Emergency Management, \$983.35; Eureka Joint Law, \$3,383.66; Leola Joint Law, \$3,383.66.

McPherson County's Share of the following:

Social Security and Medicare: CorTrust Bank: \$7,201.88

Insurance: American Family, \$376.00, Avera Health, \$7,223.99; Vision Care, \$242.73; MetLife, \$174.31; South Dakota Retirement System, \$5,788.43

#### **INCREASED SALARIES:**

Feickert moved and Beilke seconded to increase the salary of April Schaar Mehlhoff Deputy Register of Deeds by \$50.00 per month effective July 1<sup>st</sup>, 2019. All voted in favor. Motion carried.

#### **OTHER MATTERS DISCUSSED AND ACTION TAKEN:**

##### Community Health Contract

Community Health Nurse, Jacalyn Eberhart, presented her annual report to the board outlining the services that she provides to the residents of McPherson County. She has made an effort, as directed by the board last year, to be more of a presence within the community on behalf of the county.

Metzger moved and Beilke seconded to approve the community health contract for 2020 in the amount of \$28,500.00. All voted in favor. Motion carried.

##### U.S. Department of the Interior Payment in Lieu of Taxes (PILT)

As a result of the last fiscal audit of the county the acres used to calculate the breakdown of the PILT was reviewed. Metzger moved and Beilke seconded to move forward to breakdown 2019's PILT based on the correct acreage, with no adjustments. All voted in favor. Motion carried.

### Register of Deeds Office

Kunz moved and Beilke seconded to set the 2019 Register of Deeds research fees at \$20/hr, \$5 minimum after the first 1/4 hour. All voted in favor. Motion carried. This fee policy will affect customers who require assistance for a large block of the Register of Deed's office employee's time.

### Highway Department

Glenn Spitzer updated the board on culvert replacement needs, the cost of replacements, and timeline of the project. Other projects will be put on hold due to the estimated culvert costs, graveling of some county roads will be pushed to late summer. Summer asphalt repair and reseal is on schedule.

Equipment needs and equipment surplus options were discussed. Feickert moved and Beilke seconded to purchase a D6T Cat dozer from SD surplus for \$40,000. All voted in favor. Motion carried.

### DemKota Permit

Discussion was held on DemKota's progress toward obtaining an additional site permit in Spink County. Costs incurred by the county due to additional road maintenance were discussed. The board expressed their concerns to the DemKota representatives and determined that if the county receives no additional compensation for the expenses incurred the 5-mile manure variance permit costs per load may need to be increased.

Kunz moved and Beilke seconded to extend the 5-mile manure variance permit that was granted to DemKota Beef Plant at the April 2019 meeting until August 1<sup>st</sup>, 2019. An additional extension will be considered in July if the county receives reasonable compensation for the additional road maintenance costs incurred by the county. The following conditions will continue: (1) To lessen road wear DemKota will travel the original route - hwy 10, north on C23, west on C2 and south on C21 to location for approximately 50% of the loads, the other 50% of the load will be hauled on the alternative route - enter McPherson County going west on C2, south on C21 to location, (2) approval must be obtained from Wachter and Weber Townships in McPherson County and also from Brown County and Dickey County if the approved route and/or alternate route includes any of their county roads. All voted in favor. Motion carried.

### Drainage Board

At 10:30AM Metzger moved and Kunz seconded to meet as the McPherson County Drainage Commission. All voted in favor. Motion carried. The commission met concurrently with the Board of Commissioners and their minutes are listed in a separate section.

### Director of Equalization

Feickert moved and Beilke seconded to sign the Vanguard Appraisals contract. All voted in favor. Motion carried.

### Sheriff Department – Emergency Management

Ackerman updated the board on the status of the new pickups that were ordered. The pickup for the courthouse is in and will be picked up on Wednesday. The sheriff vehicle will never be

made due to emission issues with that type of pickup. Alternative options were discussed. Ackerman will order the 2019 Ford F150 pickup package that was the most comparable to the originally ordered Dodge pickup in options and price. Ackerman informed the board that the helicopter pilot, hospital and ambulance crew in Eureka has decided that the best option for a new helipad location is on the south side of the hospital. Grant options are being considered to help offset the cost of developing the pad.

#### Joint Law Transfers

Discussion was held on the cash balance in both Joint Law funds, and the recommendations that Department of Legislative Audit had for the Funds after the last audit.

Feickert moved and Beilke seconded to transfer \$29,521 of previously transferred general funds from the 237 Eureka Joint Law Fund to the 101 General Fund; and to transfer the budgeted \$24,213 general fund dollars from the 101 General Fund to the 238 Leola Joint Law fund. All voted in favor. Motion Carried.

#### Courthouse Maintenance

Becky Wolff clarified with the boiler technician what parts are needed for the registers. 10 of each of the two needed parts will be ordered and the county will make attempts to replace the parts in house. Wolff requested that two trees be cut down by the courthouse.

#### Employee Insurance Benefits

Feickert moved and Kunz seconded to pay employee's 20% insurance deductible reimbursement for 2018 with proof of the deductible amount incurred. All voted in favor. Motion carried. It was requested that the Auditor send a letter to all employees on the county health plan and reiterated the policy and the steps employees need to take if they wish to receive the offered reimbursement.

Kunz moved and Feickert seconded to allow up to \$500 for each employee on the county's health insurance policy, if the employee's health insurance premium is less than \$500 the remaining amount will be rolled over to a spouse or dependents on the county health insurance policy, if the employee's health insurance premium is more than \$500/month the county will pay for the employee's entire health insurance premium but there will be no additional contribution for a spouse or dependents. All voted in favor. Motion carried. There will be no change to the \$250/month reimbursement for employees who choose not to participate in the county's health insurance and provide proof of other health insurance.

A representative from Colonial Life stopped by the Auditor's Office earlier this month with an option for Dental/Vision/Orthodontia insurance. There are several employees interested in the option. The board isn't opposed to offering another dental/vision insurance provider if employees are interested and the addition of another provider will not impact the current dental/vision coverage.

#### Meeting Authorizations

Beilke moved and Kunz seconded to approve the following meeting authorizations: Lanette Butler, Jackie Kessler and Sharon Guthmiller to attend the sales ratio workshop in Pierre in June; Lanette Butler and Jackie Kessler to attend Assessors school in Pierre August 19<sup>th</sup>-23<sup>rd</sup> and Glenn Spitzer to attend the summer meeting June 12<sup>th</sup> - 13<sup>th</sup>. All voted in favor. Motion carried.

Miscellaneous Items and Reports

Kunz moved and Feickert seconded to grant July 5<sup>th</sup> as a holiday day. All voted in favor. Motion carried. The following miscellaneous items and reports were reviewed and approved: Register of Deeds statement of fees collected during the month of May 2019 for the amount of \$2,326.50, Register of Deed's Modernization and Preservation fees collected during month of May 2019 for the amount of \$195.00, Auditor's Account with the County Treasurer as of June 1<sup>st</sup>, 2019 as follows: total amount of deposits in Leola Bank, \$289,787.81; total amount of actual cash, \$2,111.01; total amount of checks and drafts in treasurer's possession not exceeding three days, \$14,398.09; Itemized list of all items, checks and drafts in the Treasurer's possession over three days, \$5,944.46; CD's, \$1,154,265.87; Super savings, \$2,308,561.44; total, \$3,775,068.68.

At 2:15PM Kunz moved and Feickert seconded to adjourn the meeting. All voted in favor. Motion carried. The commission will meet in regular session July 2<sup>nd</sup> beginning at 9:00AM.

ATTEST:

Lindley Howard  
McPherson County Auditor

Jeff Neuharth  
Chairman of Board of Commissioners