

McPherson County Board of Commissioners
Minutes of Proceedings
December 4th, 2018

The McPherson County Board of Commissioners met in regular session on Tuesday, December 4th, 2018 in the Commissioners chambers. Chairman Feickert called the meeting to order at 9:04AM. Members present were Jeff Neuharth, Rick Beilke, Delmar Metzger, and Anthony Kunz. Others present were: Don Kallenberger, Austin Hoffman, Lanette Butler and Glenn Spitzer

Neuharth moved and Beilke seconded to approve the agenda of the December meeting and the minutes of the November 8th Board of Commissioners meeting. All voted in favor. Motion carried.

Kunz moved and Metzger seconded to approve the minutes of the November 8th Drainage Commission meeting. All voted in favor. Motion carried.

CLAIMS APPROVED:

4DK Electric, Courthouse Repair, \$69.42; Agtegra- Leola Shop, Hwy & Sheriff's Supplies, \$9,024.73; AmeriPride Services, Linen Services, \$482.54; Aspire INC, 2018 Allocation, \$3,600.00; AT&T, Cell Phones, \$407.30; Auto Value, Highway Supplies, \$2.99; Rick Beilke, Commissioners Mileage, \$163.80; Lanette Butler, DOE Mileage, \$231.84; Butler Machinery Co., Highway Supplies, \$5,435.39; Connecting Point, Sever Maint./Offsite Backup, \$85.00; Crawford Trucks & Equipment, Highway Supplies \$1,140.62; D-WARE Inc., Hwy Supplies, \$3,500.00; Election Systems & Software, Election Supplies, \$2,260.55; Eureka City, Hwy Utilities, \$44.00; Eureka MFG, Inc., Hwy Supplies, \$309.98; Eureka Ready Mix Concrete, Garage/Hwy Supplies, \$8,513.50; Sid Feickert, Commissioner Mileage, \$158.76; FEM Electric Association, Utilities, \$417.20; Fire Safety First, Extinguisher Maint., \$1,085.45; Gappa Electric, Courthouse Garage, \$3,267.25; Gene's Oil Company, Supplies, \$1,498.96; Heartland Waste, Highway Utilities, \$35.00; Homestead Building Supplies, Hwy/Garage Supplies, \$5,585.04; House of Glass Inc, Windows/Hwy Supplies, \$21,455.95; Cletus Imberi, Hwy Supplies, Clothing Allowance, \$172.93; Dawn Jenner, Meals, \$22.00; Donald Kallenberger, SA Rent/Reimb./Mileage, \$315.40; Kimball Midwest, Highway Supplies, \$378.00; Lakeside Lumber, Hwy Supplies, \$6.97; Leola Ambulance Service, Ambulance Mileage/Reimb., \$5,201.68; Leola City, Courthouse Utilities, \$88.00; LIVE Inc., 2018 Allocation, \$720.00; Rodney Malsam, Hwy Supplies, \$147.40; McLeod's Printing, Sheriff Supplies, \$207.46; McPherson County Herald, Publishing, \$247.71; MDU, Utilities, \$556.73; Delmar Metzger, Commissioners Mileage, \$294.84; Microfilm Imaging Systems, Inc, ROD/M&P Equipment rent, \$369.40; National 4-H Council, Extension Supplies, \$106.99; NorthStar Energy, Courthouse Contract, \$16,134.34; NorthStar Energy, Highway Utilities, \$1,410.17; PERU, Inmate Medical Insurance, \$29.70; Pheasantland Industries, Sheriff Supplies, \$32.50; Brandon Pickell, Hwy Supplies, \$33.00; Plastic Works, Hwy Supplies, \$1,150.00; Pomp's Tire Service, Inc., Hwy Supplies, \$1,529.82; Praxair Distribution, Highway Supplies, \$128.29;

Premier, Highway Supplies/Tractor Rental, \$2,161.18; Quill Corp., Supplies, \$1,273.17; Ramkota Hotel – Pierre, DOE Hotel Room, \$190.00; Jackie Rau, Extension Mileage, \$35.28; David Roggenkamp, Coroner Fees, \$300.00; Ryan’s Candy, Hwy Supplies, \$21.17; School and Public Lands, Pit Run, \$153.00; SD Sheriff’s Association, 2019 Dues, \$573.77; SD State’s Attorney Association, 2019 Dues, \$664.00; SDAE4-HP, Extension Membership, \$120.00; SDML Workers Comp, Workers Comp Insurance, \$1,690.00; SDML Workers Comp, Workers Comp Insurance, \$31,606.00; Share Corporation, Hwy Supplies, \$288.09; Ten-45, Courthouse/HWY Supplies/Election Meals, \$303.46; Perry Thompson, Highway Supplies, \$85.94; Transource Truck & Equipment, Hwy Supplies, \$1,022.53; USPS, Treasurer Postage, \$2,198.00; USPS, Auditor Postage, \$600.00; USPS, Hwy Postage, \$108.40; ValleyTelco, Phone/Internet, \$740.31; Van Diest Supply Company, Weed Control Supplies, \$8,518.08; Vanguard Appraisals, DOE Training Registration, \$125.00; Vilas Pharmacy, Prisoner Care, \$20.42; VISA, Supplies, \$1,498.14; SDACC M&P, October Fees, \$110.00; State Treasurer, Money Due to State, \$37,178.34; State Treasurer, Sales Tax, \$10.59; Avera Health, Dependent Insurance, \$606.39; Guardian, Cobra Insurance, \$176.37.

Neuharth moved and Beilke seconded to approve the forgoing claims. All voted in favor. Motion carried.

SALARIES OF OFFICERS AND EMPLOYEES:

Commissioners, \$3153.05; Auditor, \$5,994.82; Treasurer, \$6,194.82; State’s Attorney, \$5,861.34; Government Building, \$2,868.17; Director of Equalization, \$6,245.19; Register of Deeds, \$6,040.82; Veteran Service Officers, \$1,566.32; Sheriff, \$7,815.65; Extension, \$2,816.50; Planning and Zoning, \$90.00; Road & Bridge, \$35,288.38; Snow Removal, \$287.29; Emergency Management, \$3,475.00; Eureka Joint Law, \$3,290.14; Leola Joint Law, \$3290.14; Weed, \$534.75.

McPherson County’s Share of the following:

Social Security and Medicare: CorTrust Bank: \$7,010.76
Insurance: American Family, \$417.24; Avera Health, \$6,637.56; Vision Care, \$237.44; MetLife, \$172.44; South Dakota Retirement System, \$5,819.85

OTHER MATTERS DISCUSSED AND ACTION TAKEN:

Vanguard Appraisals

Bob Ehler on behalf of Vanguard Appraisals spoke in detail with the board about services that Vanguard Appraisals could provide including full county assessment, software and website services. Costs, payment options and timeline associated with different service options were also discussed.

Caterpillar

Chad and Leo from Butler Machinery answered questions the board had about the costs, warranties available and value of purchasing new, leasing or refurbishing motor graders.

DOE Office

Discussion as held on changing software from the current ULTRA/Marshall and Swift software to Vanguard software. The value of a full county appraisal and other alternative options were also considered. The possibility of implementing a fine for failing to obtain a building permit was also discussed. More discussion on both topics will continue at the next meeting.

Executive Session

Neuharth moved and Beilke seconded to go into executive session at 11:40AM to discuss personnel matters. All voted in favor. Motion carried. Metzger moved and Beilke seconded to exit executive session at 12:10PM. All voted in favor. Motion carried. No action taken.

Highway Department

Neuharth moved and Metzger seconded to purchase the presented 48month/3500hour extended warranty for the #904 motor grader. All voted in favor. Motion carried.

Spitzer presented a quote for a belly dump trailer that he would like to purchase. Current equipment inventory and surplus options were discussed. Neuharth moved and Beilke seconded to purchase the quoted Trail King trailer and surplus the 1994 R-way trailer (serial #1R9B54236RL168016) in 2019. All voted in favor. Motion carried.

Neuharth moved and Beilke seconded to call for bids for Propane, Diesel Fuel and Gasoline at the pump and in bulk, bids will be opened at 10AM on December 27th. All voted in favor.

Motion carried.

Spitzer informed the board that Perry Thompson will be retiring on 12/31/2018 and gave a highway personnel update. Metzger moved and Beilke seconded to appoint Rick Rau assistant highway superintendent. All voted in favor. Motion carried. Wage increases for all highway positions will be discussed at the year-end meeting on December 27th.

The courthouse garage is complete except for a few minor projects which will be completed next summer.

Spitzer has been in contact with Mike Cornelison from SD School and Public Lands about the spillway project at the Leola Dam. School and Public lands may be willing to purchase a box culvert for the project, he will keep the board informed.

Drainage Board

At 10:30AM Kunz moved and Neuharth seconded to meet as the McPherson County Drainage Commission. All voted in favor. Motion carried. The commission met concurrently with the Board of Commissioners and their minutes are listed in a separate section.

Leola Housing and Redevelopment Commission

Discussion continued from the November 8th meeting. After further research and upon speaking with Todd Meierhenry, Austin Hoffman determined that the Leola HOHM Park duplex, like the 4-plex units in Eureka, fall under the medium income housing project designation. Therefore, they are tax exempt and are not required to make any payments in lieu of taxes (PILT) at this time, although they are required to file annual profit/loss reports with the County Director of Equalization. No refund or abatement for past PILT will be issued.

Pre-Disaster Mitigation Plan (PDM) Update

Ackerman updated the board on the progress of the County's Pre-Disaster Mitigation Plan (PDM) update. An attendance sheet for those present for the PDM Update is on file in the Auditor's Office.

Sheriff's Department

Discussion about available options for a new sheriff's vehicle was discussed. No action taken.

Walworth County Jail

Sheriff Ackerman received a letter from the Walworth County Sheriff's office asking if the county would be willing to contribute a \$30,000/year jail project fee. The board directed Ackerman to respond to the letter and state that more information and answers to several questions would be needed prior to any decision.

Jackie Rau

Jackie Rau, extension agent, gave an update on her office's role in Medicare part D and the Feeding SD mobile food pantry.

Employee Handbook

Questions have been raised about current employee policies. Clarification and possible policy updates will be discussed further at the next meeting.

Meeting Authorizations

Neuharth moved and Metzger seconded for Lindley Howard to attend an Annual Report Workshop in Mitchell on January 24th. All voted in favor. Motion carried.

NECOG JCA Agreement

Beilke moved and Neuharth seconded to sign the 2019 NECOG JCA Agreement. All voted in favor. Motion carried.

Miscellaneous Items and Reports

The SDPAA contract was reviewed by the board. The following miscellaneous items and reports were approved: Register of Deeds statement of fees collected during the month of November 2018 for the amount of \$3,926.25, Register of Deed's Modernization and Preservation fees collected during month of November 2018 for the amount of \$295.00, Auditor's Account with the County Treasurer as of December 1st, 2018 as follows: total amount of deposits in Leola Bank, \$199,974.03; total amount of actual cash, \$755.00; total amount of checks and drafts in treasurer's possession not exceeding three days, \$51,969.77; CD's, \$1,151,055.56; Super savings, \$1,913,692.63; total, \$3,317,446.99.

At 3:10PM PM Neuharth moved and Beilke seconded to adjourn the meeting. All voted in favor. Motion carried. The next meeting is scheduled for Thursday, December 27th beginning at 10AM in the Commissioner's Chambers at the Courthouse in Leola.

ATTEST:

Lindley Howard
McPherson County Auditor

Sid Feickert
Chairman of Board of Commissioners