

**McPherson County Board of Commissioners**  
**Minutes of Proceedings**  
**November 8<sup>th</sup>, 2018**

The McPherson County Board of Commissioners met in regular session on Thursday, November 8<sup>th</sup>, 2018 in the Commissioners chambers. Chairman Feickert called the meeting to order at 9:00AM. Members present were Jeff Neuharth, Rick Beilke, Delmar Metzger, and Anthony Kunz. Others present were: Don Kallenberger, Austin Hoffman and Glenn Spitzer

Neuharth moved and Beilke seconded to approve the agenda of the November meeting and the minutes of the September 4<sup>th</sup> and October 2<sup>nd</sup> 2018 Board of Commissioners meetings and the September 4<sup>th</sup> Drainage Commission meeting with the following change: Register of Deeds fees collected during the month of September 2018, \$1953.00 and Register of Deeds modernization and preservation fees collected during the month of September 2018 \$245.00. All voted in favor. Motion carried.

**CLAIMS APPROVED:**

A&B Business, DOE/Sheriff Supplies, \$15.65; Agtegra- Leola Shop, Hwy & Sheriff's Supplies, \$18,796.83; AmeriPride Services, Linen Services, \$456.00; AT&T, Cell Phones, \$404.94; Auto Value, Highway Supplies, \$29.51; Beverly Binder, Election Wages/Mileage, \$199.56; Jerry Bossert, Highway Supplies, \$200.00; Butler Machinery Co., Highway Supplies/Equipment, \$28,216.45; Connecting Point, Sever Maint./Offsite Backup, Anti-Virus, \$85.00; C&R Supply, Weed Control Supplies, \$121.64; Crawford Trucks & Equipment, Highway Supplies \$6,634.03; Curt's Repair, Highway/Sheriff Supplies, \$1,261.73; Dean Schaefer Court Reporting, Mental Health Hearing, \$54.00; Sharel Delzer, Election Wages, \$150.00; Dependable Sanitation, Highway/Courthouse Utilities, \$249.00; Diesel Machinery Inc, Highway Supplies, \$50.52; Brandon Duquette, Highway Supplies, \$181.03; Jacalyn Eberhart, Election Wages, \$150.00; Edmunds County Sheriff, Prisoner Care, \$2,340.00; Ron Ehresman, Reimbursement, \$20.00; Ellendale Concrete, Garage Supplies, \$139.00; Eureka City, Highway Utilities, \$42.00; Eureka Community Health, Community Nursing, \$7,125.00; Eureka MFG, Inc., Highway Supplies, \$227.47; Eureka Ready Mix Concrete, Garage Supplies, \$2,810.00; Maria Evans, Postage Reimbursement, \$11.07; FEM Electric Association, Utilities, \$349.69; Pastor Ryan Gage, Mileage, \$31.50; Galls Inc, Emergency Kits, \$981.12; Betty Geffre, Election Wages/Mileage, \$118.06; Elaine Geffre, Election Wages, \$140.00; Dean Geffre, Highway Supplies, \$82.56; Gene's Oil Company, Supplies/Travel-Gas, \$2,580.89; Roxanne Gill, Election Wages/Mileage, \$161.92; Barb Goebel, Election Wages, \$140.00; Heartland Waste, Highway Utilities, \$70.00; Betty Lou Hoffman, Election Wages/Mileage, \$58.48; Cynthia Hoffman, Election Wages/Mileage, \$182.42; Susan Hoffman, Election Wages, \$140.00; Holliday Inn, DOE Hotel Room, \$459.95; Homestead Building Supplies, Hwy/Courthouse/Garage Supplies, \$9,410.85; House of Glass Inc, Door Adjustment, \$163.27; Lindley Howard, Mileage, \$132.72; George Hulscher, Zoning Board Mileage, \$29.40; J&R Plumbing, Courthouse Repairs, \$209.91; JD

Financial, Highway Supplies, \$781.19; Joelle Johnson, Election Wages/Mileage, \$171.08; Wanda Jundt, Election Wages, \$150.00; Alvin Kallas, Zoning Board Mileage, \$10.50; Donald Kallenberger, SA Rent/Reimb./Mileage, \$333.45; Candice Kappes, Resolution Board Wages, \$25.00; Bonnie Kary, Election Wages, \$150.00; Kary's Service Station, Highway/Sheriff Supplies, \$942.00; Ken's Food Fair, Highway Supplies, \$6.99; Kimball Midwest, Highway Supplies, \$362.73; Richard Kolb, Zoning Board Mileage, \$2.94; Lakeside Lumber, Highway Supplies, \$81.46; Barry Lapp, Election Wages, \$150.00; Evelyn Layton, Election Wages/Mileage, \$154.28; Leola City, Courthouse utilities, \$122.50; Lewis & Clark Behavioral, Mental Health Hearing, \$165.00; Leann Lux, Election Wages/Mileage, \$166.80; Matheson Tri-Gas Inc, Highway Supplies, \$102.61; Greg McCulloch, Highway Supplies, \$200.00; McLeod's Printing, Election/Treasurer Supplies, \$381.70; McPherson County Herald, Publishing, \$1,191.96; MDU, Utilities, \$502.82; Menards, Highway/Garage Supplies, \$140.71; Microfilm Imaging Systems, Inc, ROD/M&P Equipment rent, \$738.80; MARC, Courthouse Supplies, \$387.49; Newman Traffic Signs, Highway Signs, \$978.69; NorthStar Energy, Highway Utilities, \$444.13; PERU, Inmate Medical Insurance, \$30.69; Pheasantland Industries, Highway Supplies, \$78.75; Pomp's Tire Service, Inc., Hwy Supplies, \$587.88; Praxair Distribution, Highway Supplies, \$334.25; Premier, Highway Supplies, \$797.16; Quality Inn, Extension Hotel Room, \$171.00; Quill Corp., Supplies, \$664.12; Jackie Rau, Extension Supplies/Meals/Mileage, \$281.90; David Roggenkamp, Coroner Fees, \$150.00; Ronayne & Cogley PC, Court Appointed Attorney, \$851.00; Ronayne & Cogley PC, Court Appointed Attorney, \$1,693.20; Ronayne & Cogley PC, Court Appointed Attorney, \$362.20; Ronayne & Cogley PC, Court Appointed Attorney, \$225.60; Ronayne & Cogley PC, Court Appointed Attorney, \$743.20; Mary Schaffer, Election Wages, \$130.00; Donna Schaible, Election Wages, \$140.00; Eileen Schock, Resolution Board Wages, \$25.00; Michael Schwingler, Highway Supplies/Reimbursement, \$85.88; SDACC, Membership Dues, \$847.13; SDACH, Membership Dues, \$187.00; SD Federal Property, Highway Supplies, \$187.00; SDAAO, Membership Dues, \$75.00; SDACC, Membership Dues, \$1,319.00; Kris Jacobsen, CLERP, \$1,733.00; SDPAA, Insurance, \$205.43; Seachange, Election Supplies, \$350.00; Janice Serr, Election Wages, \$150.00; Share Corporation, Hwy/Courthouse Supplies, \$1,076.11; Shop 4H, Extension Supplies, \$7.93; Ten-45, Courthouse/Extension Supplies, \$238.45; Perry Thompson, Highway Supplies, \$74.54; Marilynn F. Trefz, Mental Health Hearing, \$190.25; USPS, Jury Postage, \$155.50; USPS, Auditor Postage, \$150.00; ValleyTelco, Phone/Internet, \$759.75; VISA, Supplies, \$632.02; Walworth County Treasurer, Prisoner Care, \$475.00; Deb Weiszhaar, Resolution Board Wages, \$25.00; Westside Heating, Highway Supplies, \$128.10; Duane Wolf, Stump Removal, \$100.00; Yankton County Sheriff, Mental Health, \$156.35; SDACC M&P, September Fees, \$98.00; State Treasurer, Money Due to State, \$40,377.75; State Treasurer, Sales Tax, \$616.45; ValleyTelco, September Phone/Internet, \$155.57; Avera Heart Hospital, 3 AEDs, \$2,997.00; Avera Health, Dependent Insurance, \$606.39; Guardian, Cobra Insurance, \$176.37; Lee Geffre, Reimbursement, \$77.22

Metzger moved and Neuharth seconded to approve the forgoing claims. All voted in favor. Motion carried.

**SALARIES OF OFFICERS AND EMPLOYEES:**

Commissioners, \$3168.05; Auditor, \$5,994.82; Treasurer, \$6220.82; State's Attorney, \$5,861.34; Government Building, \$2868.17; Director of Equalization, \$6223.19; Register of Deeds, \$6040.82; Veteran Service Officers, \$1566.32; Sheriff, \$7,815.65; Extension, \$2,816.50; Road & Bridge, \$33,855.54; Emergency Management, \$3,325.00; Eureka Joint Law, \$3,290.14; Leola Joint Law, \$3290.14; Weed, \$133.33.

McPherson County's Share of the following:

Social Security and Medicare: CorTrust Bank: \$7,298.92

Insurance: American Family, \$417.24; Avera Health, \$6,060.34; Vision Care, \$237.44; MetLife, \$179.43; South Dakota Retirement System, \$5,909.76

**ADDED OR INCREASED SALARIES:**

Beilke moved and Kunz seconded add \$2000/year to the Emergency Management personnel: Dave Ackerman, Steve Lipke, Ted Smith, Allie Hilgeman and Sharon Guthmiller salaries. This will be paid out over the 3<sup>rd</sup> quarter in 2018 and then monthly beginning in January 2019. All voted in favor. Motion carried.

**OTHER MATTERS DISCUSSED AND ACTION TAKEN:**

DemKota Beef Plant

Discussion was held on DemKota's progress toward obtaining additional site permits. Complaints received, current route and route road wear were discussed as well as alternate routes.

Neuharth moved and Metzger seconded to extend the 5-mile manure variance that was granted to DemKota Beef Plant at the April 2018 meeting until May 1<sup>st</sup>, 2018. The following conditions will continue: (1) To lessen road wear DemKota will travel the original route discussed and approved by the McPherson County Highway Superintendent for approximately 50% of the loads, the other 50% of the load will be hauled on the alternative route discussed and approved by the McPherson County Highway Superintendent (2) approval must be obtained from Wachter and Weber Townships in McPherson County and also from Brown County and Dickey County if the approved route and alternate route includes any of their county roads. Roll call vote was taken: Aye: Neuharth, Kunz, Metzger, Beilke, Nay: Feickert. Motion carried. The board requested updates from DemKota on their progress toward securing additional sites to haul manure.

Holiday Closings

Neuharth moved and Beilke seconded to approve the following days Holiday days: November 22<sup>nd</sup> and November 23<sup>rd</sup> in observance of the Thanksgiving holiday; December 24<sup>th</sup> and 25<sup>th</sup>, and December 31<sup>st</sup> and January 1<sup>st</sup> in Observance of New Year's Day. All voted in favor. Motion carried.

#### Health Insurance Renewal

Lorne Serr from Mark Mehlhaff insurance presented the 2019 premium quotes from Guardian for dental and vision insurance and Avera for health insurance.

Kunz moved and Beilke seconded to accept the renewal quotes from Guardian Dental, Guardian Vision and Avera Health Insurance. All voted in favor. Motion carried.

Mark and Lorne will be enrolling employees in the new plans on December 4<sup>th</sup>.

#### Election Canvass

The November 6<sup>th</sup> General Election results were canvassed. Beilke moved and Metzger seconded to declare the election results as correct. All voted in favor. Motion carried.

#### Signature Card

Kunz moved and Metzger seconded to add April Schaar-Mehlhaff to the signature card at CorTrust Bank. All voted in favor. Motion Carried.

#### Highway Department

Glenn Spitzer presented extended warranty quotes for the #0904 motor grader. Questions about trade-in and rebuild options were raised. Spitzer will gather more information to present at the next meeting.

The Highway department is very close to finishing the courthouse garage. Several options for getting electricity to the garage and subsequent charges were discussed. Glenn will talk to MDU.

Spitzer presented options for 2019 Tractor rentals from different vendors.

The Highway Department will move to 5 days, winter hours starting on November 26<sup>th</sup>.

#### Drainage Board

At 10:30AM Kunz moved and Neuharth seconded to meet as the McPherson County Drainage Commission. All voted in favor. Motion carried. The commission met concurrently with the Board of Commissioners and their minutes are listed in a separate section.

#### Leola Housing and Redevelopment Commission

Pam Schaffner and Jessica Whitlock met with the board on behalf of the Leola Housing and Redevelopment Commission to question whether they should continue making payments in lieu of taxes (PILT), which they have been making regularly since 2013, for the HOHM Park duplex located in Leola. Austin Hoffman stated that they are considered tax exempt and he would need additional documentation to determine the properties legal classification. This

classification will dictate if they are required to continue making PILT payments. The commission also questioned whether they should keep paying property taxes on Kenwood Manor and if they would be eligible for any refund of previously made PILT payments. No decisions on any of the above questions will be made until the legal classification of each property is determined. Discussion will continue at the next meeting.

#### Pre-Disaster Mitigation Plan (PDM) Update

Ackerman updated the board on the progress of the County's Pre-Disaster Mitigation Plan (PDM) update. An attendance sheet for those present for the PDM Update is on file in the Auditor's Office.

#### Hazmat Emergency Response Plan

Neuharth motioned and Kunz seconded to adopt the Hazardous Materials Emergency Response Plan. All voted in favor. Motion carried.

#### Sheriff's Department

Ackerman and Lipke updated the board on upcoming budgeted for expenses associated with the Mobile CAD system. They also discussed department needs including body cams and available 2019 vehicle options.

#### Executive Session

Neuharth moved and Kunz seconded to go into executive session at 1:13PM to discuss a pending lawsuit. All voted in favor. Motion carried. Kunz moved and Beilke seconded to exit executive session at 1:39PM. All voted in favor. Motion carried. No action taken.

#### Auditor's Office

Due to a math error the county's tax request of \$1,541,000 printed in resolution 18-08 on September 25<sup>th</sup>, 2018 was above the max tax dollars available which is \$1,537,821. The error has been corrected and re-submitted to the Department of Revenue for approval.

The tax levies for the county are completed and have been submitted to the Department of Revenue for approval.

Questions have been raised about current employee policies. Clarification and possible policy updates will be discussed further at the next meeting.

#### DOE Office

Discussion was held on different options for mass county re-appraisal. Lanette Butler will contact a representative from Vanguard and ask that they present at the December meeting. The AgTaskforce will meet on Tuesday, November 13<sup>th</sup> to discuss changing land valuation models. The commission asked that Lanette attend the meeting.

Current Variance Permit fees were discussed. Neuharth moved and Metzger seconded that when a variance permit is applied for if approved the county will keep all permit fees, if a permit is denied the applicant will be refunded 50% of the permit fees and if the permit is tabled monies will be kept and allocated as stated above after a decision is reached. All voted in favor. Motion carried.

Miscellaneous Items and Reports

The following miscellaneous items and reports were approved: Register of Deeds statement of fees collected during the month of October 2018 for the amount of \$3527.00, Register of Deed's Modernization and Preservation fees collected during month of October 2018 for the amount of \$275.00, Auditor's Account with the County Treasurer as of November 1<sup>st</sup>, 2018 as follows: total amount of deposits in Leola Bank, \$218,581.60; total amount of actual cash, \$664.47; total amount of checks and drafts in treasurer's possession not exceeding three days, \$455,030.37; CD's, \$1,150,148.16; Super savings, \$2,773,749.45; total, \$4,598,174.05.

At 3:40PM PM Kunz moved and Neuharth seconded to adjourn the meeting. All voted in favor. Motion carried. The next meeting is scheduled for Tuesday, December 4<sup>th</sup> beginning at 9AM in the Commissioner's Chambers at the Courthouse in Leola.

ATTEST:

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Lindley Howard

McPherson County Auditor

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Sid Feickert

Chairman of Board of Commissioners