

McPherson County Board of Commissioners

Minutes of Proceedings

July 3rd, 2018

The McPherson County Board of Commissioners met in regular session on Tuesday, July 3rd, 2018 in the Commissioners chambers. Chairman Feickert called the meeting to order at 9:04AM. Members present were Delmar Metzger, Rick Beilke, Jeff Neuharth, Anthony Kunz. Also present: Donald Kallenberger and Austin Hoffman.

Neuharth moved and Beilke seconded to appoint Lindley Howard as Auditor for the remainder of Jennifer Guthmiller's term. The appointment is effective as of July 1st, 2018 and the salary is \$3781.41 per month. All of Lindley's vacation and comp time earned prior to July 1st, 2018 will be paid out. All voted in favor. Motion carried.

CLAIMS APPROVED:

A & B Business Solutions, Sheriff Supplies, \$134.97; Aberdeen Asphalt, Inc. \$120,911.91; AgTegra Leola Shop, Supplies, \$21,434.97; AmeriPride Services, Linen Services, \$440.77; AT&T, Cell Phones, \$380.22; Auto Value, Highway Supplies, \$186.99; Butler Machinery, Highway Supplies(Equip. Rental), \$1,867.00; Connecting Point, Sever Maint./Offsite Backup/Software Contracts, \$10,034.01; CorInsurance, Ambulance Insurance, \$3052.00; Crawford Trucks & Equipment, Highway Supplies, \$24,499.46; Credit Collections Bureau, Collection Commission, \$78.22; Curt's Repair, Sheriff/Hwy Supplies, \$233.60; Dakota Electronics, Sheriff Repairs/Hwy Supplies, \$660.80; Dakota Tank & Containment, LLC, Highway Supplies, \$165.00; Diesel Machinery Inc., Highway Supplies, \$113.84; EGA Footwear Dist. LLC, Leola Joint Law Supplies, \$164.95; Eureka Manufacturing, Highway Supplies, \$124.30; FEM Electric Association, Utilities, \$299.18; Flint Hills, Highway/STP Expenditures, \$230,230.40; Galls Incorporated, Sheriff/Joint Law Supplies, \$1,289.67; Gene's Oil Company, Supplies/Travel-Gas, \$2,063.49; Kristen Gonsoir, Extension Horse Show Wages/Mileage, \$94.52; Great Western States Supply, Extension Supplies, \$146.24; Heartland Waste, Highway Utilities, \$70.00; Homestead Building Supplies, Supplies, \$68.65; Lindley Howard, Deputy Conference Mileage, \$133.56; Donald Kallenberger, SA Rent/Reimb., \$664.60; Kappes Tree Service, Courthouse Tree Removal, \$250.00; Kiesler's Police Supply Inc., Sheriff/Joint Law Supplies, \$1,755.00; Kimball Midwest, Supplies, \$431.46; Lakeside Lumber, Supplies, \$44.67; Leola City, Utilities, \$78.00; MDU, Utilities, \$533.12; Microfilm Imaging, ROD/M&P Equipment, \$369.40; National Sheriff's Assoc., Sheriff Membership, \$60.00; Newman Traffic Signs, Highway Supplies, \$1,342.00; PERU, Inmate Medical Insurance, \$29.70; Darrell Pfeifle, VSO Reimb., \$32.30; Pheasantland Industries, Highway Supplies, \$78.90; Pomp's Tire, Highway Supplies, \$935.65; Praxair Distribution, Highway Supplies, \$49.82; Premier, Highway Equipment/Supplies, \$34,619.77; Quill Corp., Supplies, \$330.26; Jackie Rau, Extension Postage Reimb., \$57.43; Redwood Toxicology, Sobriety Testing Supplies, \$105.00; Ron's Service Center, Leola Joint Law Supplies, \$685.52; Runnings Farm & Fleet, Weed Control Supplies, \$5.99; SD Federal Property, Highway Equipment, \$36,000.00; Share Corp., Courthouse Supplies, \$522.38; TDS Sporting Goods, Sheriff Supplies, \$117.00; Ten-45 Grocery, Courthouse Supplies, \$178.58; USPS-Leola, Jury Trial Postage, \$25.00; USPS-Leola, Auditor Postage, \$100.00; VISA, Supplies, \$1088.93; West McPherson EMS, Ambulance Mileage Reimb., \$3,101.50

Neuharth moved and Beilke seconded to approve the forgoing claims. All voted in favor. Motion carried.

ADDED OR INCREASED SALARIES:

Neuharth moved and Metzger seconded to increase the salary of April Schaar Mehlhoff Deputy Register of Deeds by \$50.00 per month effective July 1st, 2018. All voted in favor. Motion carried.

SALARIES OF OFFICERS AND EMPLOYEES:

Commissioners, \$6,153.05; Auditor, \$6,041.82; Treasurer, \$6,944.82; State's Attorney, \$5,861.34; Government Building, \$3,618.17; Director of Equalization, \$6,212.19; Register of Deeds, \$6,740.82; Veteran Service Officers, \$3,066.32; Sheriff, \$6,239.01; Extension, \$2,816.50; Road & Bridge, \$41,548.58; Eureka Joint Law, \$3,094.23; Leola Joint Law, \$548.47; Planning & Zoning, \$90.00; Weed, \$1,121.79

McPherson County's Share of the following:

Social Security and Medicare: CorTrust Bank: \$7,793.70

Insurance: American Family, \$412.00; Avera Health, \$6,864.62; Vision Care, \$228.96; MetLife, \$174.25; South Dakota Retirement System, \$5,670.43

OTHER MATTERS DISCUSSED AND ACTION TAKEN:Leola Steering Committee

Julie Johnson and Denise Bradner updated the board on several projects that the Leola Steering Committee is working on within the community of Leola. They discussed the community bus service to Aberdeen which is now stopping in Leola three times per week, cleaning up city lots/buildings, different housing resources that are available, a water system grant that the city was awarded and the development around Leola Lake. The possibility of the county working with the city on projects relating to the city streets, street drainage and the water/park flooding issues present at the Leola dam were also discussed. No action was taken.

Becky Wolff

Becky informed the board that the Courthouse generator needs to be serviced. The 3rd floor windows were discussed. Wolff was instructed to get both generator service quotes and quotes from House of Glass. Becky also updated the board on the light replacement project.

Burn Ban

The board discussed moisture conditions around the county and agreed that no burn ban is necessary at this time.

Public Concerns

Dan Yost dropped off an anonymous letter that he received. Metzger also received an anonymous letter. Both letters expressed concerns about employee comp time. No action was taken as the county does not take action on letters that are received anonymously.

Auditor's Office

Candidates for the open Deputy Auditor position were discussed. The 2019 Budget was also discussed with some possible changes to be made. Discussion will continue at the August meeting.

Executive Session

Neuharth moved and Metzger seconded to go into executive session at 10:21AM to discuss a pending lawsuit. All voted in favor. Motion carried. Neuharth moved and Beilke seconded to exit executive session at 10:56AM. All voted in favor. Motion carried. As a result of the executive session Neuharth moved and Beilke seconded to have Austin Hoffman contact South Dakota Public Assurance Alliance and Claims Associates about a pending lawsuit. All voted in favor. Motion carried.

Drainage Board

At 11AM Kunz moved and Metzger seconded to meet as the McPherson County Drainage Commission. All voted in favor. Motion carried. The commission met concurrently with the Board of Commissioners and their minutes are listed in a separate section.

Highway Department

Glenn discussed the following with the board: there is approximately 10 acres for sale in Long Lake that is behind the county shop. The board requested Glenn contact the sellers for sale price and more information. Glenn informed the board that due to the high number of calls the highway department will hold off mowing the top round until Monday July 9th to allow for more time to cut the ditches for hay.

The City of Leola has asked for help with street maintenance. Glenn attended the Leola City Council meeting and will give his recommendations to the city.

Discussion was held on mechanical issues that employees have experienced with the courthouse van. The Extension Agent and Director of Equalization expressed concerns they had with the van and would like it replaced with something more reliable. Glenn will look at different vehicle options that are available. Building a courthouse garage was also discussed and if it was an option to have the Highway employees build the garage. Glenn will look at material pricing and more discussion on both matters will be held at the August meeting.

Glenn informed the board that Lee Geffre would be retiring. His last day with the Highway Department will be September 24th, 2018 and he plans to use any accrued vacation and sick leave prior to his last working day.

Right of Way Permits

Beilke moved and Kunz seconded to approve a right of way permit submitted by Bieber Red Angus, Craig & Peggy to dig in a waterline between Sections 15 and 14 of 126-69. All voted in favor. Motion carried.

Director of Equalization

Lanette shared with the board the Top Dollar numbers for 2019 received from the Department of Revenue. Discussion was also held on parcel adjustments. Discussion will continue at the August meeting.

Meeting Authorizations

Austin Hoffman informed the board that he was awarded \$2500 towards a training trip at the State's Attorney Convention. He training of choice is in Seattle, WA and will cost approximately \$2750. He asked if the county would pay for the extra trip costs and meals. Lanette Butler also asked to attend a Lot Sizing and Land Valuation Workshop on September 12th and 13th. Metzger moved and Neuharth seconded for both Hoffman and Butler to attend their respective trainings. All voted in favor. Motion carried.

Miscellaneous Items and Reports

The following miscellaneous items and reports were approved: Register of Deeds statement of fees collected during the month of June 2018 for the amount of \$2344.00, Register of Deed's Modernization and Preservation fees collected during month of June 2018 for the amount of \$255.00, Auditor's Account with the County Treasurer as of June 2018 as follows: total amount of deposits in Leola Bank, \$107,888.50; total amount of actual cash, \$992.40; total amount of checks and drafts in treasurer's possession not exceeding three days, \$6,341.13; Itemized list of all items, check and drafts in the Treasurers possession over three days, \$210.45, CD's, \$1,148,814.63; Super savings, \$2,110,992.01; total, \$3,375,239.12.

At 2:20PM PM Kunz moved and Beilke seconded to adjourn the meeting. All voted in favor. Motion carried.

ATTEST:

Lindley Howard

McPherson County Auditor

Sid Feickert

Chairman of Board of Commissioners