

**McPherson County Board of Commissioners**  
**Minutes of Proceedings**  
**December 4th, 2012**

The McPherson County Board of Commissioners met in regular session on Tuesday, December 4th, 2012 in the Commissioners chambers. Chairman Dennis Wolff called the meeting to order at 9:05AM. Members present were Delmar Metzger, Jeffrey Neuharth, and Rick Beilke. Sid Feickert joined the meeting at 9:50AM. Others present were Don Kallenberger and Jim Schumacher.

Neuharth moved and Metzger seconded to approve the minutes of the November 8<sup>th</sup> and 12<sup>th</sup> meetings of the Board of Commissioners and Drainage Board. All voted in favor. Motion carried.

**BIDS:**

Portable Asphalt Reclaiming/Trenching Machine

The following bids were submitted to purchase or finance a 2012 Asphalt Zipper Model AZ600-B260. Asphalt Zipper, Inc. \$179,970 to purchase outright and \$38,512 per year for a five year finance plan with an early payout option.

Neuharth moved and Beilke seconded to finance a 2012 Asphalt Zipper Model AZ600-B260 without a quick connect/side shift/tilt option for five years with the early payout option. All voted in favor. Motion carried.

**CLAIMS APPROVED:**

A & B Business Solutions, Supplies, \$921.47; Aberdeen Chrysler Center, Supplies, \$200.20; Ameripride Linen, Supplies, \$200.34; AT&T Mobility, Cell Phone, \$347.56; Avera Queen of Peace, Drug Screen, \$70.24; Butler Machinery, Supplies, \$4359.48; Crady's Radiator Shop, Supplies, \$168.00; Crawford Trucks & Equipment, Supplies, \$802.28; D-Ware, Supplies, \$1470.00; Dakota Fluid Power Inc, Highway Supplies, \$244.29; Ron Ehresman, Meeting & Mileage, \$112.94; Albert Erdmann, Pit Run, \$242.55; Election Systems & Software, Election Supplies, \$1909.96; Eureka Ambulance Service, Mileage, \$2683.50; Eureka City, Sewer & Water, \$37.94; FEM Electric, Utilities, \$147.12; Fred Pryor Seminars, Training, \$398.00; Gene's Oil Company, Fuel, \$8,040.29; Jennifer Guthmiller, Supplies & Meals, \$43.49; Hedahls, Supplies, \$111.59; Curtis Hoff, Mileage, \$17.02; Charlie B. Hoffman, Pit Run, \$196.00; Susan Hoffman, Supplies, \$50.97; Homestead Building Supplies, Supplies, \$56.14; Dawn Jenner, Mileage & Lodging, \$195.47; JP Lumber, Supplies, \$2.59; K & A Implement, Highway Supplies, \$211.84; Donald Kallenberger, Rent & Mileage, \$1,151.17; Kary's Service Station, Supplies, \$631.48; Kimball Midwest, Highway Supplies, \$140.81; Leola City, Water and Sewer, \$75.60; Leola Grocery, Supplies, \$159.51; McPherson County Treasurer, Postage, \$189.84; McPherson County Herald, Publishing, \$263.92; Montana Dakota Utilities, Utilities, \$459.27; Lavina Meier, Supplies, \$1837.50; Microfilm Imaging, Equipment Rental, \$85.00; Midwest Pump & Tank,

Supplies, \$1758.63; NCFE, Supplies, \$463.92; Jeff Neuharth, Mileage & Pit Run, \$328.27; Northstar Energy, Propane, \$1130.12; Northwest Blade, Publishing, \$478.04; PERU, Inmate Medical Insurance, \$24.00; Quill, Supplies, \$515.54; Michael Rath, Pit Run, \$996.10; Joel Sayler, Pit Run, \$532.00; SDACO, M&P Fees, \$108.00; SD School Public & Lands, Supplies, \$1925.35; SD DOT, Supplies, \$11,189.45; SD Federal Property Agency, Highway Equipment, \$20,675.00; SDML, Workman's Comp., \$20,172.00; SDPAA, Highway Tractor Insurance, \$180.00; SDAA, Association Dues, \$664.00; SDSA, Association Dues, \$423.77; Share Corporation, Supplies, \$178.53; Sheehan Mack, Supplies, \$482.34; Super 8 Watertown, Hotel Room, \$50.00; State Treasurer, Money Due to State, \$30,640.67; Tools Plus Industries, Highway Supplies, \$207.73; Tri-State Water, Supplies, \$20.00; True North Steel, Culverts, \$4036.44; USPS, Postage, \$90.00; USPS, Postage, \$180.00; Valley Telco, Phone & Internet, \$653.34; VISA, Highway Visa Bill, \$92.65, VISA, Visa Bill, \$193.44; Walworth County E911, 3<sup>rd</sup> Quarter Remittance, \$5612.52; Scott Warzecha, Corner Fees & Mileage, \$160.36; Ray Weller, Pit Run, \$784.00

**CLAIMS TABLED OR REJECTED:**

Eureka Community Hospital, Medical Expense-1 indigent, \$590.07

Neuharth moved and Metzger seconded, to approve the forgoing claims, with the exception of those listed in the "Claims Tabled or Rejected" section. The following action is to be taken on those claims. The Eureka Community Hospital claim for \$590.07 is rejected because the party incurring the expense has medical insurance. All voted in favor. Motion carried.

**SALARY OF OFFICERS AND EMPLOYEES:**

Commissioners, \$2500.00; Election, \$88.08; Auditor, \$4762.33; Treasurer, \$5055.75; State's Attorney, \$3202.00; Government Building, \$2402.20; Director of Equalization, \$5055.75; Register of Deeds, \$4472.73; Veteran Service Officer, \$1202.50; Sheriff, \$4059.02; Extension, \$1519.63; Road and Bridge, \$19,213.98; Snow Removal, \$29.80; Weed Control, \$144.00; Homeland Security, \$484.44; Joint Law Enforcement, \$2497.83

McPherson County share of the following:

Social Security and Medicare: CorTrust Bank \$4869.98

Insurance: American Family, \$390.80; Wellmark, \$7,193.59; Vision Care, \$131.88

Retirement: South Dakota Retirement System, \$3847.02

**OTHER MATTERS DISCUSSED AND ACTION TAKEN:**

Meeting Authorization

Beilke moved and Neuharth seconded for Auditor Jennifer Guthmiller to attend a Payroll Law meeting on February 1<sup>st</sup>, 2013, HR Law meeting on February 8<sup>th</sup>, 2013, and Annual Report training on January 24<sup>th</sup>, 2013. All voted in favor. Motion carried.

### Total Vote & HAVA Funds

Auditor Jennifer Guthmiller informed the board that as of December 17<sup>th</sup>, 2012 that a new voter registration system will start to be used in the Auditor's office. The Secretary of State will require use of the Total Vote System. The cost of the equipment to be used for this system will come from the county's HAVA funds. Metzger moved and Neuharth seconded to approve Guthmiller to purchase a laptop to be used for the Total Vote System with the county's HAVA Funds. All voted in favor. Motion carried.

### Future Meeting Dates and Times

The final Commissioner meeting of the year will be December 28<sup>th</sup> at 10AM. The January 2013 meeting will be January 8<sup>th</sup> at 10:00AM. These meeting times and dates will be published in both county newspapers. The monthly commissioner meetings will now start at the winter start time of 10AM until further notice.

### Employee Insurance

Insurance renewals for employee insurance was discussed. Quotes from three to four insurance companies will be obtained and reviewed before the 2013 renewal date.

### Employee Bond

The price quote from raising the bond amounts on some employees was presented. A quote for just raising the Auditor, Treasurer, and Sheriff Bond amount will be obtained and discussed at the next meeting.

### Right-of-way

Jerome Mack submitted a right-of-way application to plow drain tile in the SW ¼ of the SE ¼ of 14-128-66. Feickert moved and Neuharth seconded to approve the application. All voted in favor. Motion carried.

### Highway Department

Highway Superintendent Glenn Spitzer discussed with the board an agreement that Tetonka wind farms had sent him about widening some turns so that wind tower blades could be delivered. Spitzer will discuss with Tetonka wind farms about that possibility of leaving the radius of the turns wider so that this would not have to be done in the future as long as they agree to pay a maintenance fee.

Neuharth moved and Beilke seconded to approve a service contract with Generac for \$500.00 a year to provide yearly maintenance on the generator. All voted in favor. Motion carried.

Funding swap money will be available in 2013 in the amount of \$145,240.45. Neuharth moved and Feickert seconded to accept the funding swap money for 2013. All voted in favor. Motion carried.

An advertisement for sealed bids for gasoline, fuel, and propane will be run for two weeks. The bids will be accepted until December 28<sup>th</sup> at 10:00AM. The bids will be opened at the December 28<sup>th</sup> commissioner meeting.

#### Drainage Board

At 10:30 AM Neuharth moved and Beilke seconded to meet as the McPherson County Drainage Commission. All voted in favor. Motion carried. The commission met concurrently with the Board of Commissioners and their minutes are listed in a separate section.

#### Zoning Board 5-mile Variance

Richard Kolb, Alvin Kallas, and Leland Berreth of the zoning board discussed with the commissioners the possibility of changing the language for the manure management and operation plan in the zoning board handbook. The wording of the proposed change needs to be finalized and will be presented to the commissioners.

#### Senior Citizen Board

Maragret Heider discussed with the commissioners that former Auditor Steve Serr had asked her to be on a regional Senior Citizens board. She would like to be removed from the board. The commissioners stated that they will note her resignation.

#### Indigent Matters

Auditor Jennifer Guthmiller attended welfare training in Watertown and discussed the different topics that were presented.

#### Miscellaneous Items and Reports

The following miscellaneous items and reports were approved: Register of Deeds statement of fees collected during the month of November 2012 for the amount of \$5266.25, Register of Deed's Modernization and Preservation fees collected during month of November \$225.00, Auditor's Account with the County Treasurer as of November 30th, 2012 as follows: total amount of deposits in Leola Bank, \$55,968.30; total amount of actual cash, \$804.43; total amount of checks and drafts in treasurer's possession not exceeding three days, \$23,309.29; total amount of checks and drafts in treasurer's possession exceeding three days, \$4.00; miscellaneous cash, \$189.84; CD's, \$992,165.02; Super savings, \$865,918.00; total, \$1,938,358.88.

At 3:20 PM Feickert moved and Beilke seconded to recess the meeting until Friday, December 28th at 10:00AM. All voted in favor. Motion carried.

ATTEST:

Jennifer Guthmiller  
McPherson County Auditor

Dennis Wolff  
Chairman of Board of Commissioners